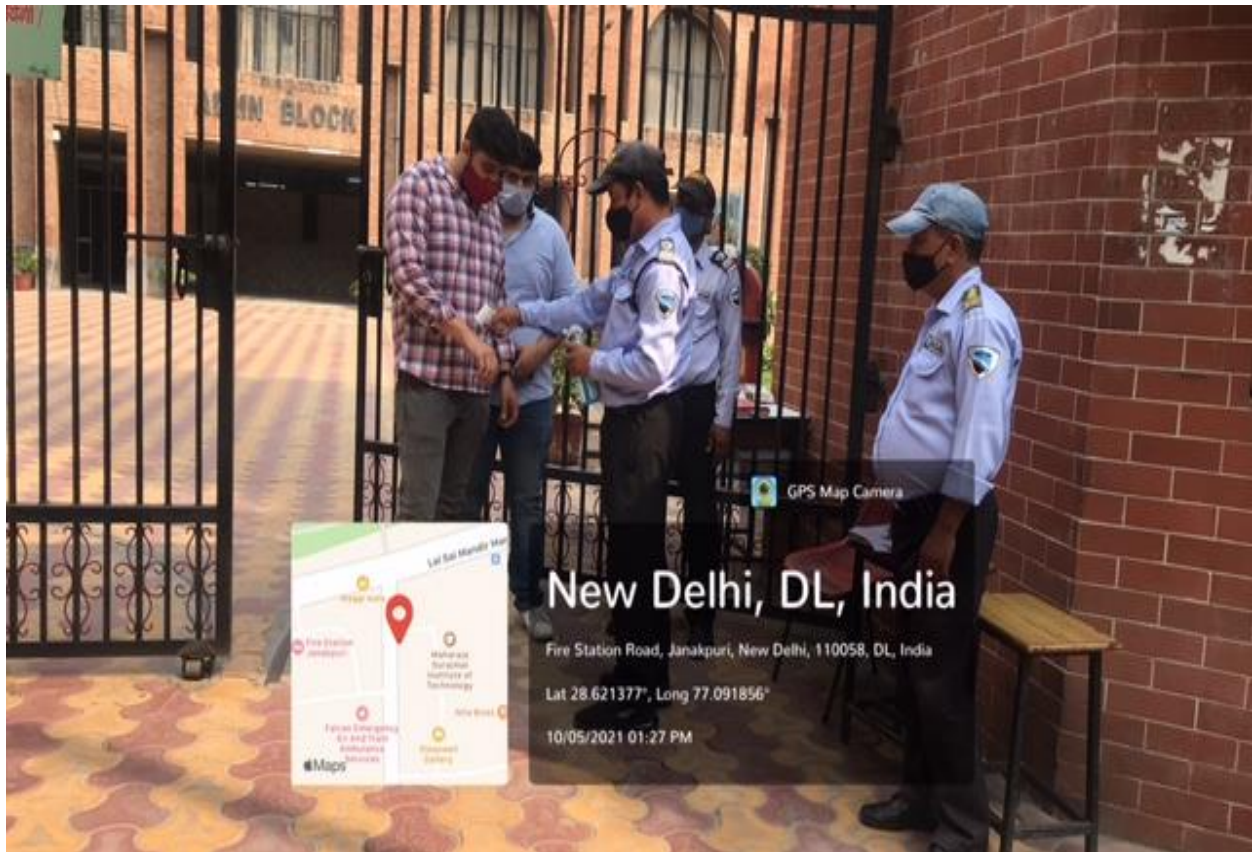


Specific facilities provided for women in terms of:

(a) Safety and security



Rachita Rana
Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
HEAD QUARTERS: DELHI FIRE SERVICE: NEW DELHI-110001

No. F6/DFS/MS/Educational/2018/SZ/ 1723

Dated: 24/7/18

FIRE SAFETY CERTIFICATE

Certified that the **Surajmal Memorial Education Society (Regd.)**, C-4, Janak Puri, New Delhi-110058 comprised of basement, ground floor plus five upper floors owned/occupied by Surajmal Memorial Education Society (Regd.) was issued NOC by this department vide letter no. F.6/DFS/MS/09/1536 dated 01.06.2009. The building was re-inspected by the officer concerned of this department on 07.07.2018 in presence of Sh. S.P. Singh (President) and found that now an additional block having basement, ground floor plus four upper floors namely MSI has been added and sixth floor have been added in the existing block i.e. MSIT block. Surajmal Memorial Education Society (Regd.) have complied with the fire prevention and fire safety requirements in accordance with rule 33 of the Delhi fire service Rules 2010 and that the building/premises is fit for occupancy class "Educational" w.e.f the date of issue of this certificate for a period of three years in accordance with rule 36 unless renewed under rule 37 or sooner cancelled under Rule 40 and subject to compliance of the conditions under rule 38 of the Delhi Fire Service Rules, 2010 printed overleaf.

Issued on 24/7/18 at New Delhi.

Vipin Kental
(VIPIN KENTAL)
CHIEF FIRE OFFICER

Copy to: -

1. The Dy. Director (SB), Department of Training & Technical Education,
Muni Maya Ram Marg, Pitampura, Delhi
2. The Executive Engineer (Building),
Headquarters, SDMC, Dr. Shyama Prasad Mukherjee Civic Centre,
Minto Road, Delhi-110002
3. Secretary, Delhi Urban Art Commission Core-6A, UG & FF,
India Habitat Centre, Lodhi Road, New Delhi-110003
- ✓ Sh. Ajit Chaudhary (Secretary),
Surajmal Memorial Education Society (Regd.),
C-4, Janak Puri, New Delhi-110058

Received
Original Copy
25/7/18

Rachita Rana
Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

Student Counseling

9

Maharaja Surajmal Institute

Counseling Procedure

A three tier system is followed in Maharaja Surajmal Institute for the counseling needs of students.

Level 1

Academic/personal problems of students are catered to by Mentor teachers of respective departments (BBA, BCA, B.Com) and School Incharges (B.Ed)

Level 2

Students can take counseling from the Institute counselor.

Dr Vanita Anand

Phone -9871147280

Level 3

Students can avail services of Psychologist on Call.

Dr Loveleen Malhotra

Phone-9990900442

Rachita Rana
Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

10/12/21, 1:19 PM

MAHARAJA SURAJMAL INSTITUTE Mail - Counseling Procedure



Vanita Anand <vanitaanand@msijanakpuri.com>

Counseling Procedure

Vanita Anand <vanitaanand@msijanakpuri.com>
To: MSI Faculty <MSIFaculty@msi-ggsip.org>

Wed, Mar 24, 2021 at 11:24 AM

Respected HODs and Class Coordinators

Greetings

Kindly circulate the attached counseling procedure to all students of your respective departments and make sure that all of them are aware of the same.

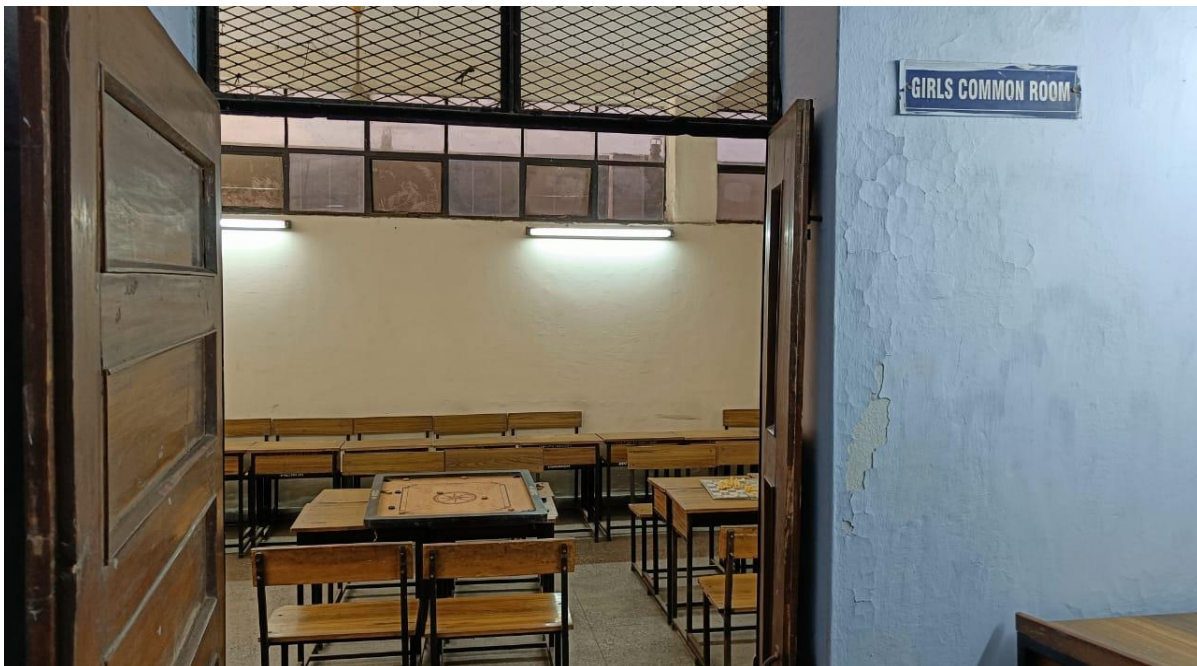
Regards
Dr Vanita Anand

 Counseling Procedure.docx
12K

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Common Rooms:

Girls Common Room



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Boys Common Room



Rachita Rana

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Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-110058

Criteria 7.1.1- Any Other Relevant Information

Women Development Centre

Women Development Centre of our institution is striving hard to promote women welfare and empowerment through self-defense training, study seminars, cultural programs, creative writing and awareness towards the women specific issues and many more events. This organization believes in strength of women and her will power. She is the backbone of the society and hence we are forever in debt to her.

Why did MSIians join Women Development Centre of our institution?

We live in a world of victim shaming and blaming where some crimes are justified with the old “boys will be boys” adage. Today, the blame and shame heaped on the victim still exceed the punishment that the people carried out the assault face. We want to help the women who have faced any kind of discrimination on any level, maybe at home, school, college or workplace. We believe that a society is made by the contribution of both men and women, by empowering women we would be able to empower the entire society. Not only educating and empowering the women would be helpful in getting them a status that they deserve in society but educating the men too will help us in achieving our goal of a society where everyone is provided opportunities and everyone is treated with respect. We need to teach our male counterparts that women are not mere objects to be used but they can also stand shoulder to shoulder with men and can achieve something big. We had ambitions and ideas to empower the women and for this what better platform than “Women Development Centre”.

Event name	Date and Highlights
Orientation session for new committee members	7 September 2021 Orientation of new faculty member to women cell activities
Student Volunteers Meet 2021	5 th Oct 2021 Orientation of new students for women cell activities
Celebration of International Day of Girl Child	11th October 2021 Slogan Writing competition, Speakers' address and awareness Rally Ms Seema Arora from NGO -Sarthak prayas and Ms. Sonia social worker

Dr.Promila Dabas

Dr. Menal Dahiya

Dr.Monika Singh

Dr.Jyoti Dagar

Women Development Centre, MSI


Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

Happiness is Health

On 17th May 2022 sensitization and distribution of sanitary napkins, wipes and sanitizers to all staff and students at campus by Ms. Anupama and Samridhi(Nine foundation)



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Celebrating International Women's Day

March 8, 2022

In the occasion of International Women's Day 8th March 2022, the Women Development Cell of Maharaja Surajmal Institute in collaboration with Delhi police conducted a self-defense session for students in the auditorium at 11:00 am.

WELCOME NOTE

The session was started with a welcome note given by our WDC student volunteer Disha Basera, she highlighted the importance of women's day in society and specified this year's goal that is to create a "gender-equal world". She also stated the significance of self-defense in day-to-day life and how it can save us from unpredictable and horrifying situations.

WELCOMING THE INSTRUCTORS

After the welcome note, our most prestigious instructors for the day, Ms. Shashikala, Ms. Geeta Ms. Amita from Delhi police were welcomed and were given a badge of honor from our convener of WDC Dr. Promila Dabas and MSI Staff members.

SELF DEFENSE SESSION

Our stage was blessed by the graceful presence of Ms. Shashikala, she explained the need and importance of self-defense and how women's empowerment has changed over the years. Serious issues such as victim-blaming, eve-teasing were called out and solutions were shared. Ms. Geeta and Ms. Amita showed us how to defend ourselves in unforeseen and unfortunate situations. Various types of attacks and blocks were shown by them and also gave many pro tips. Situational attacks and defense were also shown, per se in public transport or roads if someone tries to grope how to act in that situation. Shashikala ma'am also shared many real-life incidents of many women who faced this world bravely which inspired the audience to stand up for themselves and act bravely in every situation. In the end a concluding question answer session was also conducted by her to clear more doubts of the audience.



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VOTE OF THANKS

Our WDC volunteer Ipsita Chakraborty thanked Delhi police on behalf of Maharaja Surajmal Institute and the women's development cell. She also announced a 10-day self-defense program for girls, which is to be conducted by the Delhi police on the college campus. This informative session ended with power, inspiration, and bravery.



Dr.Promila Dabas,Dr.Monika Singh,Dr. Menal Dahiya,Dr.Jyoti Dagar
Women Development Centre,MSI

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Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

MAHARAJA SURAJMAL INSTITUTE

AFFILIATED TO GGSIPU

WDC,MSI IN COLLABORATION WITH DELHI POLICE

International Women's Day



Self Defence Session

Tuesday 8th March|11:00am|Auditorium

Teacher Cordinators:-

Dr. Monika Singh

Dr. Meenal Dahiya

Ms. Jyoti Dagar

Dr. Promila Dabas

Convenor

Student Coordinator :-

Disha Basera

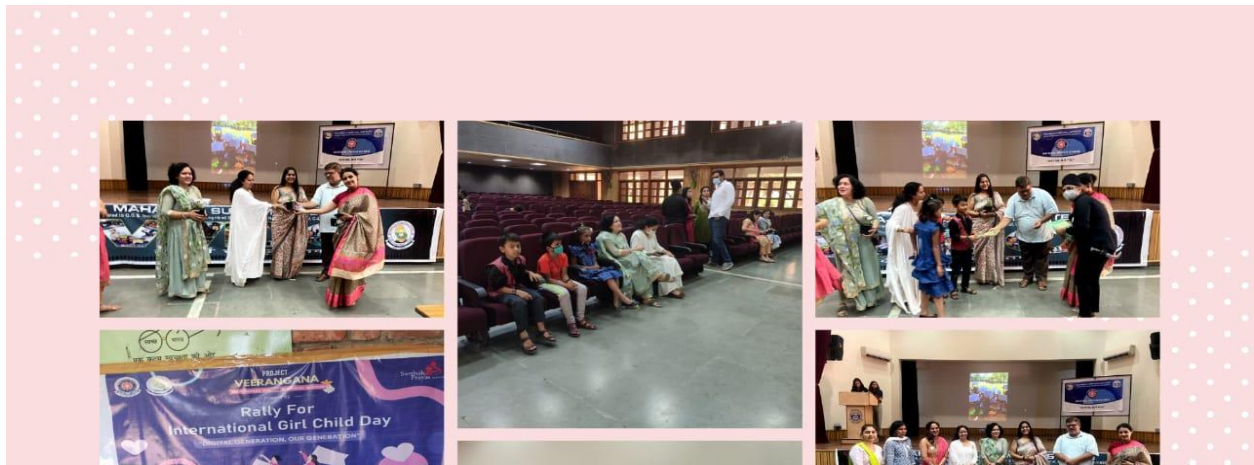
Ipsita Chakraborty

Esha, Vanshika

Dr. Rachita Rana

Director, MSI


Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58



INTERNATIONAL GIRL CHILD DAY

2021

Major Events

The Centre for Women Development is constituted to ensure safety of women, both staff and students on the campus. The specific objectives are:

- To attend to all the grievances related to women safety at the campus under Internal complaints committee constituted at institute level.
- The Members of the Committee organizes programmes to educate and sensitize both staff and students about women safety and gender issues.
- Programmes conducted in year 2021-222, are celebration of international day of girl child, webinar for new members, promotion of himmat plus app of delhi police, self defence training, promoting events for women entrepreneurs(localized), health awareness programmes.

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- The institute have a common room dedicated for women having CCTV camera coverage, dedicated staff deputed for cleaning.
- The entire institute is monitored under CCTV for safety & security purpose.
- Problems of girls are addressed by the Women Development Cell.
- Industrial visit transportation is arranged by the institute accompanied by a female faculty.

Rachita Rana

Prof. (Dr.) **Rachita Rana**
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-110058



MAHARAJA SURAJMAL INSTITUTE

Recognised by UGC u/s 2 (f), NAAC 'A' Grade Accredited
(Affiliated to Guru Gobind Singh Indraprastha University)

C-4, Janak Puri, New Delhi- 110058. Phones : 2552667, 25528117
Fax : 91-11-25528116 E-mail : principalmsi@yahoo.co.in
Website : msi-ggsip.org

Ref No. MSI/2019/244/575

Date 7-Dec-19

CONSTITUTION OF INTERNAL COMPLAINT COMMITTEE (AS AMENDED ON 5TH DECEMBER 2019)

OFFICE ORDER

The Internal Complaint Committee (ICC) of Maharaja Surajmal Institute, as amended on 5th December 2019 is as follow :-

- | | | |
|------------------------|---------------------------|----------------------------|
| 1. Dr. Meena Tushir | Professor-EEE, MSIT | Presiding Officer |
| 2. Sh. S.C. Dubedi | Co-Opted Member | Inquiry Officer |
| 3. Ms Satyawati | Social Worker | NGO Representative |
| 4. Dr. Promila Dabas | Asst. Professor-B.Ed, MSI | Member |
| 5. Sh. Manoj Kumar | Asst. Professor-BCA, MSI | Member |
| 6. Sh. Paramveer Singh | Asst. Professor-BBA, MSI | Member |
| 7. Ms Sumita Kukreja | Asst. Professor-BBA, MSI | Member |
| 8. Ms Tarunim Sharma | Asst. Professor-BBA, MSI | Member |
| 9. Dr.S.S. Solanki | Chairman -D&LAC | Special Invitee to oversee |


(Prof. Rachita Rana)
Director

Copy to :- All Concerned

Website Incharge – With the instruction to put the notice on the website.

CC : - Notice Board

Scanned by CamScanner


Prof. (Dr.) Rachita Rana
Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-58

**Inauguration of Centre for women development
Dated: 15th October, 2016**

Maharaja Surajmal Institute organized Inaugural Ceremony of Centre for Women Development on 15th October, 2016. The chief guest of the function was Prof. R.P. Dahiya, Former Professor –IIT Delhi. Other dignitaries present on the occasion were Prof. (Dr.)R. K. Tyagi ,Director MSI; Prof K.P. Chaudhary, Director MSIT; Prof. Ashok Oberoi, Director Placement, MSIT.

Dr. Monika Tushir HOD BBA(M), formally welcomed all the dignitaries and they were felicitated by presenting the flower pots. She threw some light on the importance of such women empowerment centers.

The chief guest of the function Prof. R.P. Dahiya inaugurated **center for women development of MSI**. The main aim of the centre is for the upliftment and progress of the female students and faculty members of the institute, in the area of academics, co-curricular, self-defense and research.

In his address, Dr. R. P. Dahiya, emphasized the need to have Centre for Women Development in an Educational institute. The CWD is one of the most well known institutions committed to the theory and practice of women's studies and gender justice in the country. It consists of faculty and researchers from diverse academic areas and research interests, who are actively engaged in advocacy and policy interventions towards achieving constitutional goals of women's equality.

In the end, Dr. Kavita pabreja, HOD BCA(M) offered vote of thanks to all including management of the institute without their support this event wouldn't have been possible. She thanked all the invited guests for gracing the occasion by their solemn presence She also thanked Director MSI for providing all kind of facility to run this important centre.

Prof. Harish Singh, Dr. Kavita Pabreja, Dr. Monika Tushir and Ms. Neetu Anand coordinated the event.



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Girls Hostel:



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