Internal Quality Assurance Cell (IQAC)

Annual Quality Assurance Report (AQAR)

Accredited Institutions

(Revised in October 2013)

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)* | **2016-17** |

1. Details of the Institution

1.1 Name of the Institution | MAHARAJA SURAJMAL INSTITUTE |

1.2 Address Line 1 | C-4 |

Address Line 2 | JANAK PURI |

City/Town | NEW DELHI |

State | DELHI |

Pin Code | 110058 |

Institution e-mail address | principalmsi@yahoo.co.in |

Contact Nos. | 011-25552667 |

Name of the Head of the Institution: | PROF. (DR.) J.P.SINGH |

Tel. No. with STD Code: | 011-25528117 |

Mobile: 9891936051

Name of the IQAC Co-ordinator: Dr RAJESHWARI MALIK, DR. MONIKA DAVAR

Mobile: 9811637781, 9899065934

IQAC e-mail address: iqac@msi-ggsip.org

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)* **12726**

OR

1.4 **NAAC Executive Committee No. & Date:** EC/61/A&A/24 dated September 15, 2012
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.msi-ggsip.org

Web-link of the AQAR: http://www.msi-ggsip.org/iqac

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	"B"(B.Ed) B(BBA) & B(BCA)	2.39 2.73	2012	2017
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY   26/7/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR **(2012 -13)** Submitted to NAAC on 20-07-2016
   ii. AQAR **(2013-14)** Submitted to NAAC on 20-07-2016
  iii. AQAR**(2014 -15)** Submitted to NAAC on 20-07-2016
  iv. AQAR**(2015 -16)** Submitted to NAAC on 20-07-2016

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [√] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

    Urban [√] Rural [ ] Tribal [ ]

Financial Status   Grant-in-aid [ ] UGC 2(f) [√] UGC 12B [ ]

    Grant-in-aid + Self Financing [ ] Totally Self-financing [√]

1.10 Type of Faculty/Programme

Arts [ ] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [√] Engineering [ ] Health Science [ ] Management [√]

Others (Specify) [.]

1.11 Name of the Affiliating University *(for the Colleges)*   [Guru Gobind Singh Indraprastha University, New Delhi]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

| Yes | UGC-CPE | No |

DST Star Scheme

| No | UGC-CE | No |

UGC-Special Assistance Programme

| No | DST-FIST | No |

UGC-Innovative PG programmes

| No | Any other (*Specify*) | Yes, GGSIPU is NAAC Accredited 'A' Grade University |

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

12

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and

   community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

0

2.9 Total No. of members

18

2.10 No. of IQAC meetings held

05

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty [05]

Non-Teaching Staff Students [02]   Alumni [02]   Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [-]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC -

Total Nos. [5]   International [ ]   National [ ]   State [ ]   Institution Level [5]

(ii) Themes

> 1.FDP on "LINUX Environment" for staff development from 27 June -2 July 2016.
>
> 2. FDP on "IT Tools & Management Techniques" from 23 April -29 April 2016.
>
> 3. FDP on "Professional development of teacher educators" on 6th August 2016.
>
> 4. FDP on "Research Methodology and Data Analysis" from 16 th December – 23rd December, 2016
>
> 5. FDP on "Contemporary Issues and Challenges in Management, Education, and Information Technology" from 6th February - 11th February, 2017

2.14 Significant Activities and contributions made by IQAC

IQAC is very actively involved with the holistic growth of the students. A large number of activities are organised throughout the academic session in coordination with various departments and also collectively as a whole for the students of MSI. A list of activities is as follows:

1. Conducted a guest lecture on "Orientation session for School Experience Programme" for B.Ed students on 20th July, 2016.
2. Organized a talent hunt for the students on 13th August 2016 on the eve of the 70th Independence Day.
3. Conducted the Minor Training Report Presentation of students on 24th August 2016.
4. Conducted the "Summer Training Report Presentation" on 27th August 2016 of students.
5. Organised workshop for students on "Financial Planning" on 3rd September,2016.
6. Organised workshop for students on "Security Portfolio and Investment Management"on 06th September, 2016.
7. Organised a guest lecture for students on "DOT NET" on 9th September 2016.

8. Organised workshop for students on "Design your career" on 9th and 10th September 2016.

9. Organized a guest lecture on "The Equation of Success" on 15th September 2016.

10. Organized a "Group discussion" activity for the students on 17th September, 2016.

11. Organized workshop for students on "Significant event or experience in life" on 17th September 2016.

12. Organized a poster making competition on the theme "Clean India" on 17th September, 2016.

13. Organised an inter-national seminar by SIEC International to study abroad (in USA) in Lindler College of Business University of Cincinnati, Ohio on 19th September, 2016.

14. Organized Interclass "Quiz Competition" on 21st September, 2016.

15. Organised a guest lecture on "Reasoning and Vedic Maths" for students on 22 September, 2016

16. Organised workshop for students on "Self Defence" by the Women Cell of Delhi Police on 23rd September 2016.

17. Organized a quiz competition on 23rd of September'2016 in collaboration with Jaipuria Institute of Management in collaboration with Jaipuria Institute of Management.

18. Organized a Seminar on "Foreign Trade Policy of India and How to start an Export Business"23rd September 2016.

19. Organized workshop for students on" Learning to observe & to listen" on 24th September 2016.

20. Conducted an aptitude test for students on "Group Discussion and Mock Interview"on 26th September 2016.

21. Organized a "Mock Fire Drill" activity involving the students and faculty members on 28th September, 2016.

22. Students of BBA visited orphanage home on 1st October 2016, named 'Bal Vihar Children Home' in Delhi.

23. Organized workshop for students on "Mindfulness in the classroom." On 1st October 2016.

24. E-Cell Orientation for the students (Mock Quiz) on 3rd October 2016.

25. Organised Educational trip for students to Kullu and Manali (BCA) from 7th -12th October 2016.

26. The Educational trip was organized for BBA students to Nainital – Jim Corbett from 7th – 11th October 2016.

27. Organized an educational trip to "Kullu – Manali" from 7th -11th October 2016.

28. Organised workshop for students on "Gender Sensitization "on 14th October 2016.

29. Organized Project Presentation competition for the students of BBA and BCA along with Inaugural Ceremony of Centre for Women Development, on 15th October 2016.

30. Organized workshop for students on "Viewing & analysing films" on 15th October 2016.

31. Organized unique annual "festival of Giving", Joy of Giving Day called "Daan Utsav" on 18th October 2016.

32. Organized workshop for students on "Celebration an Iconic Cultural figure." on 22nd October 2016.

33. Organized Seminar for students on "Glimpses on different childhood." on 22nd October 2016.

34. Organized a guest lecture for students on 'Education through music" on 25th October 2016.

35. Organised a seminar on Strategic Changes and Transformation in Corporate Sector on 3rd November, 2016.

36. Organised a seminar on Swami Vivekananda 153rd Birth Anniversary on 12th November, 2017.

37. Organised a workshop on "CTET" on 11th January, 2017.

38. Organised a workshop on "Strategy for Success and Happiness: Deconditioned Self?" on 21st January, 2017.

39. Organised a workshop on "Youth Empowerment And Stress Management" on 23rd January, 2017.

40. Organised workshop for students on "Different Colors of Painting" on 4th Februray, 2017.

41. Organised workshop for students on "Puppet Making" on 18th Februray, 2017.

42. Organised a workshop on "Expectation of school from the perspective of teacher" on 21st February, 2017.

43. Organised a special lecture on Significance of Values in 21st century on 22nd February, 2017.

44. Organised workshop for students on "Paper Mashing" on 25th Februray, 2017.

45. Organised a workshop on "Networking" on 3rd March, 2017.

46. Organised a seminar on Alumni Interaction and Guidance Seminar on 4th March, 2017.

47. Organised a seminar on Scope of BCA on 15th March, 2017.

48. Organised a workshop on "Financial Literacy And Awareness Among Youth" on 16th March, 2017.

49. Organised workshop for students on "Theatre in Education" on 18th March, 2017.

50. Organised a special lecture on Permutation and Combination on 21st March, 2017.

51. Organised a workshop on "Moonshot Thinking"by Suneel Keshwani" on 22nd March, 2017

52. Organised a workshop on "Android Technology" by Head Start Technology" on 1st April, 2017

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan	Outcomes Achieved
• To organize FDPs for teachers	• Organized five FDPs for teachers.
• To organize Guest lecturers for students.	• Nine Guest lectures organized.
• To organize workshop for students.	• Twenty two workshops organized.
• To organize seminars for students.	• Seven seminars for the students were organized.
• To develop lessons plans prior to teaching	• Lesson plans were prepared and syllabus completed in time and some revision work also carried out.
• To conduct the extension activities for students.	• Thirteen extension activities for students organized.

• To organize industrial visits for the students.	• Two visits were organized.
• To organize educational trips for the students.	• Three trips organized.
• To keep monthly track of attendance of students and taking remedial measures in cases of short attendance.	• Attendance of students improved.
• To take remedial classes of weaker students identified through internal exams	• Overall improvement in average CGPA of students.
• To Encourage professional development of teachers	• Teachers of the department published various papers in national and international journals. Participated in various conferences and published conference proceedings and books.
• To organize co-curricular activities like quiz events, etc	• Organised co-curricular activities like independence day celebration, Hindi divas celebration, poster making, educational trip, essay writing competition etc.

*Attach the Academic Calendar of the year as Annexure. (**Attached - Annexure 1**)

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | √ | Syndicate | | Any other body | |

Provide the details of the action taken

For Quality improvement, regular Academic Committee and Governing Body meetings are held and actions are taken accordingly.

Part – B

Criterion – I

1. **Curricular Aspects**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	**Education:1** (1 B.Ed) **BBA(G):2** (1Morning and 1Evening) **BBA(B&I):2** (1Morning and 1 Evening) **BCA:2** (1Morning and 1 Evening) **1 (B.Com)(H))**	NIL	**Education:1** (1 B.Ed) **BBA(G):2** (1Morning and 1Evening) **BBA(B&I):2** (1Morning and 1 Evening) **BCA:2** (1Morning and 1 Evening) **1 (B.Com)(H))**	NIL
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	**Education:1** (1 B.Ed) **BBA(G):2** (1Morning and 1Evening) **BBA(B&I):2** (1Morning and 1 Evening) **BCA:2** (1Morning and 1 Evening) **1 (B.Com)(H))**		**Education:1** (1 B.Ed) **BBA(G):2** (1Morning and 1Evening) **BBA(B&I):2** (1Morning and 1 Evening) **BCA:2** (1Morning and 1 Evening) **1 (B.Com)(H))**	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

BBA: Core
BCA: Core
B.Ed.: Core and Elective options
B.COM (H): Core and Elective options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Education:1 (1 B.Ed) BBA:4(2 Morning+2 Evening) BCA:1(1 Morning+1Evening) B.Com (H) : 1
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [√] Parents [√] Employers [ ] Students [√]
    (On all aspects)

    Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for TEI) [√]

Please provide an analysis of the feedback in the Annexure: **Feedback from Students and Various Stakeholders Annexure ii**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A as revision can be done only by affiliating University(GGSIPU)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
68	**56**	**9**	**03**	-

2.2 No. of permanent faculty with Ph.D.

38

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
15	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	11	-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	-	-	-
Presented papers	08	-	-
Resource Persons	-	-	05

2.6 The institution ensures wide access to education by providing study material and ICT facilities. Regular classes, assignments from time to time in all courses like BCA, BBA, BCOM and B.ED. Efforts are made to encourage students to participate in organizing workshops, cultural and sports events and also in conferences at the college. Soft skill training programmes are also held from time to time. Library is well equipped with computers, internet connectivity and wi-fi facilities. Case studies, seminars, workshops, assignments are the part of academic activities. Modern aids such as google classrooms, moodle test, LCD projectors etc. provide to make teaching and learning more effective.

2.7 Total No. of actual teaching days

during this academic year

As per GGSIPU Academic calendar

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open book test, online multiple choices, MOODLE for competition preparation

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10

2.10 Average percentage of attendance of students

84%

2.11 Course/Programme wise distribution of pass percentage :   (Rest COURSES no UPDATION)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BCA(M)	60	NIL	88.33%	6.67%	5%	95%
BBA(GEN)	103+13*	42%	61%	-	-	100%
BBA(B&I)	52+5*	22%	30%	-	-	100%
B.Ed	95	88.4%	11.6%	-	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Various innovative methods are used for teaching learning such as brain storming sessions, team teaching, peer learning, projects, presentations, group discussions and inquiry approach. Teaching learning is continuously and comprehensively evaluated through unit tests, practical viva, grading on projects and assignments, semester end tests and exams. Monitoring is also done through feedback from students.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-

Summer / Winter schools, Workshops, etc.	-
Others	3 FDP (MSI)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	-	-	01
Technical Staff	07	-	-	-

Criterion – III   (August 2016-May 2017)
3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC in coordination with various departments organises various research oriented activities like seminars, workshops, faculty development programs and expert talks. The Institution provides Academic leaves to the faculty members for attending Faculty Development Programmes, Conferences, and Workshops etc. The details for the academic session 16-17 are as follows:

1. Rajeshwari Malik presented **paper** at International Conference on Marketing, Technology and Society, Indian Institute of Management Kozhikode , IIMK Campus , Kozhikode Kerala, India from Sep 29th to 1st October'16 and took academic leave for the same.

2. Dr. Promila Dabas took 2 academic leaves on 7 & 8 Dec, 2016 for paper presentation in Internal Conference on Teacher Education, Jamia Milia Islamia.

3. Dr. Promila Dabas took 1 academic leave Sept 29, 2016 for conducting workshop in Deen Bandhu School.

4. Dr. Vanita Anand took 3 academic leaves from 2-4 Feb,2017 to attend PBL workshop in Jamia Millia Islamia.

5. Dr. Anviti Rawat took 1 academic leaves on Sept 29, 2016 for one day workshop.

6. Dr. Monika Singh took one day academic leave for her PhD research work on Feb 4, 2017.

7. Dr. Arvind Gill took 3 academic leaves on April 26-28, 2017 to attend a workshop in MDU.

8. Dr. Poonam Beniwal took 1-academic leave for "PGDSLM" lecture in IGNOU on May 12, 2017.

9. Dr.Seema Shokeen took one Academic Leave on 24th March 2017 for attending NAAC sponsored National Seminar organised by C.R College of Education, Rohtak.

10. Dr.Seema Shokeen and Ms. Pooja Singh has taken seven days Academic Leave from 27th May – 2nd June 2017 for attending Orientation Programme at Jamia Milia Islamia, organised by UGC .

11. Dr. Amit Choudhary had taken one Academic Leave on 31st Jan 2017 for delivering a lecture on "Success Tips for Placement Opportunities" at Government P. G. College, Sector-1, Panchkula, Haryana".

12. Neetu Anand had taken one Academic Leave on 22-Apr-2017 for meeting guide to discuss research progress.

13. Neetu Anand and Neetu Narwal had taken one day Academic Leave on 2-Mar-2017 for paper presentation at BVI CAM

14. Neetu Narwal had taken one day Academic Leave on10-Dec -2016 to Meet guide to discuss thesis

15. Rhythm Choudhary had taken one day Academic Leave on 13-Aug-2016 for paper presentation at RTU, Kota.

16. Rhythm Choudhary had taken two day Academic Leaves on 6-Oct-2016 and 23-Feb-2017 to meet Research Guide.

17. Pooja Singh had taken one day Academic Leave on 31st January 2017 to meet my PhD Guide at Noida International University.

18. Pooja Singh had taken one day Academic Leave on 24th March 17 for paper presentation at - C.R.College of Education , Rohtak, Haryana

19. Menal Dahiya had taken one Academic Leave on 20/3/17 for Annual presentation of P.hd at MDU.

20. Mr. Harjender singh had taken seven Academic Leaves from 24th Oct 28th October 2016 to attend One week ICT based Short Term Course on Optimization using MATLAB at NITTTR chd.

21. Ms. Ekta Kharbanda and Ms. Preeti Bedi had taken six days academic leave for attending FDP on "Research Methodology" at Shivaji College, University of Delhi from 21st Nov, 17 till 26th Nov, 17**.**

22. Mr. Vivek Solanki has taken 7 days academic leave from 27th May'17 to 2/06/17 to attend short term course on research methodology at Guru Nanak Dev University, Human Research Development Centre HRDC sponsored by UGC.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	N/A	N/A	N/A	N/A
Outlay in Rs. Lakhs	N/A	N/A	N/A	N/A

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	YES	-	3,62,000/-	YES (in November 2016)

3.4   Details on research publications   **(Annexure 3)**

	International	National	Others
Peer Review Journals	72	06	
Non-Peer Review Journals			
e-Journals	1	1	
Conference proceedings	8	10	

3.5 Details on Impact factor of publications:

Range [ ]   Average [Yes]   h-index [Yes]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored		N/A		
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   [2]   Chapters in Edited Books [ ]

ii) Without ISBN No. [ ]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy   [N/A]

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	-	01 (Scheduled)	-	-	-
Sponsoring agencies		GGSIPU			

3.12 No. of faculty served as experts, chairpersons or resource persons   [16]

3.13 No. of collaborations   International [-]   National [-]   Any other [-]

3.14 No. of linkages created during this year   [-]

3.15 Total budget for research for current year in lakhs :

From funding agency

From Management of University/College   Rs. 200,000/-

Total   Rs. 200,000/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	N/A
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

7

10

3.19 No. of Ph.D. awarded by faculty from the Institution   19

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -   SRF -   Project Fellows -   Any other   -

3.21 No. of students Participated in NSS events:

University level -   State level -
National level -   International level -

3.22 No. of students participated in NCC events:

University level -   State level -
National level -   International level -

3.23 No. of Awards won in NSS: University level -   State level -

National level -   International level -

3.24 No. of Awards won in NCC:

University level | - | State level | - |

National level | - | International level | - |

3.25 No. of Extension activities organized

University forum | | College forum | |

NCC | | NSS | | Any other | 34 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

ACTIVITIES		Number
FACULTY DEVELOPMENT PROGRAMS	-	3
STAFF DEVELOPMENT PROGRAM	-	1
WORKSHOP	-	19
SEMINARS	-	9
LECTURES	-	7
OTHER ACTIVITIES	-	34

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32125.24 sm^2 (Total Area including Playground)	same	1. By Tution Fee 2. By Student Activity Fee 3. By Placement Receipts 4. By Sponsorship Receipts 5. By Interest on Saving Bank & on FDs 6. By Miscellaneous Receipts (Sale of Scrap, Sale of forms/ Information Brochure, Registration Receipts – Seminar, etc) 7. By SMES	32125 sm^2 (Total Area including Playground)
Class rooms	27	03		30
Comp Laboratories	08	-		08
Other Laboratories	02	-		02
Seminar Halls	01	-		1
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year. **Data till 31st March 2017**	34	(3) Assets -AC, Computers, Furniture, White board, Library books)}		37
Value of the equipment purchased during the year (Rs. in Lakhs) **Data till 31st March 2017**	30291721 (**without Depreciation**)	113301 160000 <u>1855712</u> 2129013		32773417 (including other small items costing less than 1 lakh)
Others: 1. CANTEEN 2. PARKING AREA 3. HOSTEL 4. CONFERENCE ROOM	1 2 2 1	1 - - -		2 2 2 1

Accounts section is using Tally ER9 and computers are being used for administration by all staff members.

M.S.I is having fully automated library. All the processes like Management (Record of users and books), Cataloguing, Circulation, Periodicals, Barcoding, Web-OPAC Search etc. are fully done with the help of library management software "Alice for Windows" provided by Softlink Asia Pvt. Ltd.

Library is having computer terminals for searching the library materials via Web-OPAC (from 9 AM to 6:30 PM) & library has also subscribed for various online databases (including DELNET membership) that can be browsed from remote location. Each terminal is having internet facility. Library is having Wi-Fi facility since 2014. Library is having reprographic facility within the institute's campus. For security of library materials we are having five fire extinguishers within the library. Library is having 1 server and 16 computers (7 for library staff and 9 Computers for students & faculty).Detailed list of currently subscribed Journals (printed & online) is also uploaded on library website. Besides this, regular e-mail has been sent to faculty to upgrade them with the latest information of library.CD Collection: Library also maintains good collection of CD's. The users can get them issued.

4.3 Library services: BBA, BCA & B.Ed

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23074	-	974	Rs.	24048	-
Reference Books	3198	-	240	174860	3438	-
e-Books	622	-	-622	-	NIL	-
Journals	90	-	(-2)	-	88	Rs. 111892
e-Journals	11386	-	(-7018)	-	4368	Rs. 55000
Digital Database	-	-	-	-	-	-
CD & Video	664	-	17	-	681	-
Others (specify)	DELNET		DELNET		DELNET	Rs 11500

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Deptt	Others
Existing	278 (Including 18 Computers of Admin Block)	08	Available	NIL	NIL	Available	4	-
Added	00	00	Available	NIL	NIL	Available	-	-
Total	278	08	Available	NIL	NIL	Available	4	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Maharaja Surajmal Institute is a technologically well equipped educational institute. There are various facilities for the students and faculty to use, learn and enhance their skills and knowledge in the field of computers and technology. The institute has eight well equipped and maintained computer labs with around 30 systems in each lab which are interconnected to each other through means of LAN. There is internet facility of 27 mbps in all the labs allows students to keep them updated with latest advancement in the field of their study and in general as well. Regular training is provided to teachers as well as students through various ways such as practical demonstrations, presentations, verbal lectures etc. Classrooms are equipped with LCD projectors to show graphical contents to the students for easy and quick learning. The LCD projections are combined with audio effects to make it more effective.Internet service provider is Spectranet- 27 mbps (1:1).

All the students and teachers are socially and technically connected on a common platform 'Google Classroom.' Using these accounts, teachers can share important announcements, videos, presentations, assignments and other study material; students are marked according to their regularity in submitting online assignments. Similarly, MOODLE i.e. a Learning Management System is used for conducting online MCQs based on various subjects so as to assess their knowledge and to prepare them to face various tests for jobs.
Smart class is added from this semester with state of art modern audio-visual equipments.

In a nutshell, along with being ahead in educational aspect, MSI thus stand high in technological advancements also.

4.6 Amount spent on maintenance in lakhs :

i) ICT (Internet,E-Journals)

357943 + 66500

ii) Campus Infrastructure and facilities (Building,Furniture & ,Equipment,

78812

iii) Equipments (& Furniture)

347107

iv) Others (Generator set)

29440

Total :

879802

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission- Developing new paradigms in education in management, computer application, e-business, teacher education and national values leading to student empowerment with an inclination for creative and cohesive group functioning in a global scenario."

Vision- MSI is committed to provide the distinctive learning environment for the development of professional competencies and skills, for understanding of self and others, to learn to solve personal and social problems and continually improving the overall performance of the "Quality Management System."

6.2 Does the Institution has a management Information System: YES

- Library
- Official id on single domain
- Biometric
- Daily report
- CCTV

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Developed at the University level

Interactive teaching, discussion method, problem solving method, using ICT, collaborative learning, seminar & workshop for students. For students with special needs- remedial classes, permission to record classroom lectures.

6.3.3 Examination and Evaluation

Exams are conducted as per GGSIP University norms. Theory and practical examinations consist of two components namely, external evaluation 75% marks and internal evaluation 25% marks in case of theory exams and external evaluation 60% marks and internal evaluation 40% marks in case of practical examination.
The Mid-semester exams are conducted at institute level.

Evaluation is done on continuous basis through tests, assignments, viva and presentations. For comprehensive evaluation-

- Students evaluated on all parameters of personality.
- ICT used for evaluation of results.

6.3.4 Research and Development

> Institute gives payment and academic leaves to encourage teacher to participate in research related seminars, conferences and workshops.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:
- Library is having computer terminals for searching the library materials via Web-OPAC (from 9 AM to 6:30 PM) & library has also subscribed for various online databases (including DELNET membership) that can be browsed from remote location.
- Each terminal is having internet facility.
- Library is having reprographic facility within the institute's campus.
- For security of library materials we are having five fire extinguishers within the library.
- Library is having 1 server and 16 computers (7 for library staff and 9 computers for students & faculty).
- Detailed list of currently subscribed Journals (printed & online) is also uploaded on library website. Library is having computer terminals for searching uploaded on library website. Besides this regular e-mail has been sent to faculty to upgrade them with the latest information of library.
- CD Collection: Library also maintains the CD's received along with the books. The users can get them issued.

Computer Labs:

- Six State of the Art Air Conditioned Computer Labs with 153 latest configuration systems.
- Access to Internet through Spectra Net Line of 27 mbps
- Adequate Licensed Software.
- The computer centre imparts regular training to encourage students in developing real life software projects.
- Every staff room is equipped with computer, printer & broadband Internet connectivity.

6.3.6 Human Resource Management

> We strictly believe in the motto of team building and collective decision making. Every year we organise faculty development programmes & workshops to strengthen the teaching skills of our staff.
>
> Biometric, CCTV are used for human resource management. The institute provides full support to the faculty for professional development.

6.3.7 Faculty and Staff recruitment

> Recruitment is done according to UGC, NCTE & affiliating university guidelines.
>
> Also follows the proper guidelines and procedures and appoints Full time Teachers, Guest Teachers and Non-teaching Staff through proper screening committee

6.3.8 Industry Interaction / Collaboration

In order to enhance **Students' interaction** with experts from educational field and integration classroom knowledge with practical world, various Activities, special lectures, workshops were organised for the students in the session as:

Workshop:

1. "Financial Planning" workshop held on September 3, 2016
2. "Security Portfolio and Investment Management" workshop held on September 3, 2016
3. "Design your Career" workshop held on September   9-10, 2016
4. "A significant event or experience in life" workshop held on September 17, 2016
5. "Learning to observe and Listen" workshop held on September 24, 2016
6. "Mindfullness in the class" workshop held on October 1, 2016
7. "Financial Planning" workshop held on October 7, 2016
8. "Viewing and Analyzing Film" workshop held on October 15, 2016
9. "Skill Development" workshop held on October 17, 2016
10. "How to do well in Group Discussions" workshop held on October 19, 2016
11. "Celebration of culture and iconic figure" workshop held on October 22, 2016
12. "CTET" workshop held on January 11, 2017
13. "Strategy for Success and Happiness: Deconditioned Self?" workshop held on January 21, 2017
14. "Youth Empowerment and Stress Management" workshop held on January 23, 2017
15. workshop held on January 11, 2017
16. Patriotic Song Competition held on August 13, 2016
17. Poster making Competion on "Anti Ragging"
18. Workshop on "Significance Events or Experiences in Life" held on September 17, 2016
19. Workshop on "Learning to Observe (and Listen)" on September 24, 2016
20. Workshop on "Mindfulness in the Classroom" on October 1, 2016
21. "Expectation of school from the perspective of Teacher" workshop held on February 21, 2017
22. "Networking" workshop held on February 21, 2017

23. "Financial Literacy and Awareness among Youth" workshop held on March 16, 2017
24. "Moonshot Thinking" by Suneel Keshwani workshop held on March 22, 2017
25. "Android Technology" workshop held on March 22, 2017
26. Trip to Kullu Manali on October 7-12, 2016
27. Trip to Kullu Manali of B.Ed on October 7-11, 2016
28. Workshop on "Gender Sensitization" on October 14, 2016
29. Inaugration of Centre for Women development on October 15, 2016
30. MSI Project Presentation Competition on October 15, 2016
31. Annual Sports Day on January 9-10, 2017
32. Dr. Sarup Singh Memorial Debate 2017 on January 10, 2017
33. National Youth Day on January 12, 2017
34. Annual Cultural Fest on January 13-14, 2017
35. Ultimate Coding Championship on January 13, 2017
36. PROJECT MANIA   on January 14, 2017
37. Essay Writing Competition on the Topic" Values are Taught or Caught" on February 4, 2017
38. International Women Day celebration on March 8, 2017
39. Industrial visit to SEBI on March 29, 2017
40. Alumni Interaction for BCA Students on March 30, 2017
41. Achiever's Appreciation Ceremony on March 30, 2017
42. Industrial Visit to Yalkut Danone India Pvt. Ltd. on April 1, 2017

Seminar:

1. Seminar on "Significance of SEBI and Indian Financial Institutions" held on August 24, 2016

2. Seminar on "Job Opportunities in India and Abroad" held on September 17, 2016

3. Seminar on "Foreign Trade Policy of India and How to start an Export Business" held on September 23, 2016

4. Seminar on "Investment Education and Awareness" held on October 5, 2016

5. Seminar on "Glimpses of Childhood in India" held on October 22, 2016

6. Seminar on "Strategic Changes and Transformation in Corporate Sector" held on November 3, 2016

7. Seminar on "Swami Vivekananda 153th Birth Anniversary" held on January 12, 2017

8. Seminar on "Alumni Interaction and Guidance Seminar" held on March 4, 2017

9. Seminar on "Scope of BCA" held on March 15, 2017

Special Lectures:

1. Special Lecture on ".NET Framework" held on September 9, 2016.

2. Special Lecture on "Reasoning and Vedic Maths" held on September 22, 2016.

3. Special Lecture on "Inter relation of music and Education" held on October 25, 2016.

4. Special Lecture on "Significance of Values in 21st Century" held on February 22, 2017.

5. Special Lecture on "NGO: Juvenile Care" held on March 4, 2017.

6. Special Lecture on "Permutation and Combination" held on March 21, 2017.

7. Special Lecture on "Role of Banking after Demonetization" held on March 25, 2017.

Activities:

1. Orientation Programme, MSI on August 1, 2016

2. Independence Day Celebration on August 13, 2016

3. Talent Hunt on August 13, 2016

4. EBizz Quiz on August 17, 2016

5. Plantation and Environmental Awareness on August 17, 2016

6. Teachers Day Celebration on September 05, 2016

7. Hindi Diwas Celebration on September 14, 2016

8. Poster Making Competition on September 17, 2016

9. Poster Making Competition on "Clean India" September 17, 2016

10. Group Discussion on September 17, 2016

11. Quiz Competition on September 21, 2016

12. Quiz Competition on September 23, 2016

13. Workshop on Self Defence on September 23, 2016

14. Mock Fire Drill on September 28, 2016

15. Visit to Orphanage Home on October 1, 2016

16. Orientation 2016 E-Cell October 3, 2016

17. Debate Competition titled "What Impact Social Media and Social Networking Sites have on Society" on October 6, 2016

Teachers in the session as:

FACULTY DEVELOPMENT PROGRAMMES

FDP on "Professional Development of Teacher Educators" by Prof. M C Sharma, Prof. Veera Gupta and Prof. L C Singh.

6.3.9 Admission of Students

Through University entrance test & counselling.

6.4 Welfare schemes for:

Teaching	Group Insurance Schemes, EPF, 10 Academic Leave per year and the institute sponsors the research publications and registrations to academic conferences. Institute organises workshops, FDPs, seminars and conferences.

	Best faculty award has been initiated comprising hefty cash prize. Also, on festive occasions, lunches are organised. Subsidised in campus housing and subsidised meals are also provided in the hostel mess.	
Non teaching	Earned Leave, EPF, Maternity Leaves are provided.	
Students	Gold medals and cash prizes are awarded to merit holders in sports and academics. Industrial trips are organised and several workshops, training sessions are conducted for their overall improvement. In campus hostel facility with quality housing and meal is provided to students. Regular interaction with parents is done to ensure a coordinated effort for the welfare of the students.	

6.5 Total corpus fund generated

6.6

Whether annual financial audit has been done   Yes   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	GGSIP University	√	Director
Administrative	√	GGSIP University	√	Director

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Regular Interaction with the alumni with the teachers and institute is done both formally and informally.

6.12 Activities and support from the Parent – Teacher Association

Regular meetings and telephonic contact with the parents on monthly basis after attendance compilation.

6.13 Development programmes for support staff

- An Interactive Lecture on Demonetization was held on 30th Dec 2016

- An Interactive Session for Understanding Online transaction via Internet was held on 1st Jan 2017

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tobacco free campus, eco-generators dual dustbin.
- Emphasis on optimum utilization of electricity and ensuring that electrical appliances are switched off when not in use.
- Plantation Drive by Eco Club

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The Institute has introduced various innovative measures in the year 2016-17 which have created a positive impact on the overall functioning of the Institute. They are as follows:

a)   Personality Development Programs(PDP):
These programs help the student and faculty to develop their inter-personal communication skills, gestures, body language and the ability to converse with others. Various Personality development activities are conducted throughout the year. These are:

Workshop, Seminar, Special Lectures and Presentation programme for Students

- Seminar on "Investment Education & Awareness" under the aegis of SEBI's Investor Awareness Programme (IAP) was conducted by speaker Mr. M.P. Setia on 5th October, 2016 for B.com (Hons.) students.
- Seminar on "Swami Vivekananda 153rd Birth Anniversary" was held on 12thJanuary, 2017.
- Workshop on "Stress Management" by Mr. Sandeep Vasvani, Art of Living was organized for the students of BCA II Year on 23rd January 2017.
- Seminar on "Global Financial Markets" by BSE Institute by SEBI empanelled expert Mr. Anil Upadhyay was organized for B.COM (Hons.) students on 3rd February, 2017.
- Workshop on "Networking" by Mr. Damanpreet was organized for the students of BCA on 3rd March 2017.
- An interactive session was conducted by "NGO: Juvenile Care- Charitable Trust" for B.Ed students on 4th March, 2017.
- Workshop on "Financial Literacy and Awareness among Youth" was organized for BBA students on 16th March, 2017
- A Business Mathematics Special lecture on "Permutations and combinations" by Dr. J.K.Thukral, Associate Professor, SRCC, University of Delhi was organized for B.COM. (Hons.) students on 21st March, 2017.
- Workshop on "Moonshot Thinking" by Suneel Keshwani was organized for BBA, BCA students on 22nd March 2017
- Special lecture on "Role of Banking after Demonetization" on 25th March, 2017 was organized for BBA students.
- Workshop on "Android Technology" by Head Start Technology was organized for BCA students on 1st April 2017.
- Various art and craft activities' workshops were conducted in the B.Ed department on Acrylic and Powder Colour, Paper Mashing, Puppet Making, theatre, etc

Career Guidance Programme for Students

- Alumni Interaction and Quiz Competition "Clash of Minds" was organized for students of BCA on 4th March 2017.
- A Special programme on Career Prospects was organized for the students of BCA II Year by Mr. R. Chaddha from Landmark on 15th March 2017.
- Industrial Visit to SEBI Northern Regional Office, New Delhi was organized for of B.Com. (H) Semester

IV students on 29th March,2017. Industry Experts - Mr. Yogesh Dudi, AGM , SEBI and Mr. Srinivas, Manager, SEBI interacted personally with the students.

- Alumni Interaction was organized for students of BCA on 30th March 2017.
- Industrial Visit to Yalkut Danone India Pvt. Ltd. On 1st April, 2017 for BBA evening shift second semester students.

b. Faculty Development Programme and Workshop for Faculty

- One day Faculty Development Programme on 6th August 2016 was organized for faculty members.
- One week Faculty Development Programme from 16th December to 23rd December 2016 on Research Methodology and Data Analysis was organized for faculty members.
- One week Faculty Development Programme from 6th February to 11th February 2016 on Contemporary Issues and Challenges in Management, Education, and Information Technology was organized for faculty members.
- Lecture on "Significance of Values in 21st century" was conducted by renowned Professor Vidya Alankar on 22nd February 2017.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
• Organising one national seminar/FDPs/Conferences for teachers.	• 2 One week FDP were organized for faculty • 1 One day FDP was conducted for faculty • 1 Lecture was organized for faculty
• Organising Guest lecture for students	• 6 workshops were conducted for students. • 8 Guest lecture was organized for students.
• Industry interaction for students	• 2 Industrial visits were organized for BBA & B.COM (Hons.) students.
• Developing lesson plans prior to teaching.	• Subject file is prepared by all faculty members. • Syllabus is completed in time and some revision work is also carried out.
• Keeping monthly track of attendance of students and taking remedial measures in cases of short attendance	• Monthly attendance is compiled and parents are informed about the same through email, telephone. • Attendance of students has improved.

• Taking remedial classes of weaker students identified through internal exams	• Tutorials were organized for Mathematics • Overall improvement in average CGPA of students was experienced.
• Encouraging bright students so as to improve the overall result.	• An interaction of Director-General, Director, HOD and Programme coordinators with Toppers is organized to motivate them to study well. Problems faced by students are also discussed. • Overall improvement in average CGPA of students was experienced.
• Organising skill development activities for students with special emphasis on ICT skills.	• Various Skill development activities like Cultural and Technical Festivals, Inter Departmental and Inter College Competitions, English Debate, Industrial visit etc. were organized.
• Encouraging professional development of teachers.	Faculty members published/participated: • Various papers in national and international journals. • Participated in National and International Conferences and presented research papers. • Books.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- 2 industrial visits were organized for BBA & B.COM students for ensuring academic-industry interaction for students in order to bridge the gap between theory and practical application in the job market.
- Constant encouraging of professional development of teachers through seminars, FDPs, workshops, provision of academic leaves for paper presentations, conferences, etc

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

Annexure iii attached List of Research and Publication Activities in Session 2016-17

7.4 Contribution to environmental awareness / protection

The Institute is environment conscious and takes quite a number of initiatives to maintain an Eco –friendly campus.

- Event "Hope in u" was organized on 6th October, 2016 with special focus on ECO Feminism.
- The students of ECO Club attended "The International Ozone Day Celebration" held at Delhi Secretariat on 16th September, 2016.
- Students of MSI are also part of 'Prakriti', an environment initiative which is committed to the belief that solutions are more effective and enduring when they involve mass local participation in planning and implementing projects. Prakriti also support and strengthen NGOs (such as Goonj) and rural or urban communities (like Lions' Club) that work towards betterment of the society.

7.5 Whether environmental audit was conducted?

The Institute has not conducted official Green Audit by the external agency. However, environment professionals have been orienting the students and staff regularly. Environment Studies (EVS) is part of curriculum and the Institute is committed towards developing sensitization towards environment. The faculty and students have been actively involved in organizing and participating in various environment friendly activities.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<div align="center">

SWOT ANALYSIS OF THE INSTITUTION

</div>

Strengths

- Medal Securing Institute ☺ MSI: The brand image of the institute is its biggest strength, which makes us the first choice at the centralized admission process at GGSIP.
- We value the 'Intellectual Capital' and hence are the first among the affiliated institutes of GGSIPU to implement sixth pay commission scale with all benefits.
- MSI's biggest strength is its highly qualified, experienced, dedicated and proactive faculty. People are sincere towards their duties and the organization, which is visible in low turnover ratio and excellent results.
- The student teacher ratio (STR) has always been maintained, hence the faculty is able to pay attention to the students in best possible way and vice-versa the students also find the faculty approachable.
- Excellent placement records.
- Eco- friendly and amicable working atmosphere, good infrastructure.
- Experienced, dedicated and highly qualified faculty members.
- Air-conditioned seminar Halls, fully equipped with state-of-art audio-visual devices.
- Well maintained state of art computer labs, with internet facility.
- The Institute has maintained good conferencing/Instructional Facilities, Ancillary and other essential facilities.
- High speed internet facility i.e. 100 Mbps with Wi-Fi is accessible for students and staff.
- Constant encouragement given for faculty members in pursuing research and interaction with intellectuals through participation in conferences and workshops.
- Well stacked library with good number of national and international journals.
- Centrally located in the institutional area of Janakpuri, New Delhi as per availability of built-up area and sanctioned building plan with safety measures. Ownership of land and building by the society as per norms.
- A perfect blend of co-curriculum and sports activities. A holistic idea of education that emphasizes the development of the total person in respect of every student. The students work through various Societies, Clubs and Cells, managed and run by the students.

Weaknesses

- International collaborations for students and faculty exchange is one big area of improvement at MSI.
- The course curriculum and examination structure are finalized by the affiliating university, and hence there is lack of flexibility, do not change as industry dynamics.
- There is sporadic industry-interaction and not regular, this area needs to be improved.
- Since the Alumni association is still not registered or formalized. This big resource is not being optimally used.
- The students do not have much say in the curriculum execution, as the teachers are constantly under pressure to follow standard methods of professing.

Opportunities

- Institute Collaboration with repute and foreign universities for student-faculty exchange program.
- Industry-Institute Interaction cell should be established and activated for a fruitful and regular liaison with

industry and bridging a gap between the teaching and industry demands.
- Developing more Certificate program, Carrier building sessions, Counseling sessions Skill- Upgradation and Value Added Courses for empowering students.
- Expand the range of programs which would add into the growth and recognition of the Institute.
- Developing the placement opportunities for students in core companies.
- More workshops and cells can be good for the students.

Threats and Challenges

- Getting permanent affiliation from our affiliating university.
- Getting 12B recognition from the UGC.
- Growing competition from other colleges and universities. The students are today more aware and active than ever before.
- Lack of academic autonomy especially in the curriculum and syllabus design. Therefore, need a dynamic curriculum that easily adapts to new technology.
- Better placements in terms of job profiles and package offered to the students.
- Government regulations with regard to fee structure for students.
- Recruiting and retaining talented faculty members is a big threat for MSI.
- Maintaining the quality of education offered by the Institute.
- Coping with growing emotional and psychological needs of students.
- Changing social, political and economic scenario leading to unpredictable future.

Annexure i
MAHARAJA SURAJMAL INSTITUTE
Academic Calendar for Academic Session: 2016-2017

S.No.	Event	Duration
		From - To
	ODD SEMESTERS (FIRST,THIRD,FIFTH SEMESTERS)	**21 weeks** of working duration including 15 weeks of teaching & class tests
1.	Imparting of Instructions and/or laboratory work (including class tests): B.Ed (Old Students)	w.e.f. 18.07.2016(MONDAY)
2.	Simulated Teaching Lesson Planning: B.Ed Course(Old Students)	18.07.2016(MONDAY)- 23.07.2016(SATURDAY)
3.	Simulated Teaching Lesson Planning: B.Ed Course(Old Students)	25.07.2016(MONDAY)- 30.07.2016(SATURDAY)

4.	Commencement of New Academic Session(BBA,BCA & B.Ed)
	    i. New Students to report(BBA,BCA & B.Ed)
	    ii. Orientation for new students(BBA,BCA & B.Ed)*
	Imparting of Instructions and/or laboratory work (including class tests) - **15 weeks (68 days excluding 13 holidays which includes 3 restricted holidays)**
		
		01.08.2016(MONDAY)
		01.08.2016(MONDAY)

5.	Faculty development program(Department of Education)	06.08.2016(SATURDAY)
6.	Independence Day Celebration (Patriotic Song Competition-Department of Education)	13.08.2016(SATURDAY)
7.	Ebizz Quiz/Plantation Drive	17.08.2016(WEDNESDAY)
8.	Lesson Planning: B. Ed Course(Old Students)	20.08.2016(SATURDAY)
9.	Periodic Evaluation and presentation of Project Reports (Department of Computer Science and Department of Business Administration & Commerce))	31.08.2016(WEDNESDAY)
10.	Lesson Planning: B. Ed Course(Old Students)	03.09.2016(SATURDAY)
11.	Workshop(Department of Business Administration & Commerce)	03.09.2016(SATURDAY)
12.	Workshop(Department of Business Administration & Commerce)	06.09.2016(TUESDAY)
13.	Guest Lecture(Department of Computer Science)	09.09.2016(FRIDAY)
14.	Workshop(Department of Computer Science)	10.09.2016(SATURDAY)
15.	Lesson Planning: B. Ed Course(Old Students)	10.09.2016(SATURDAY)
16.	Hindi Diwas(Department of Education)	14.09.2016(WEDNESDAY)
17.	Seminar(Department of Business Administration & Commerce)	17.09.2016(SATURDAY)

18.	Lesson Planning: B. Ed Course(Old Students)/Workshop(I year)	17.09.2016(SATURDAY)
19.	Poster Making Competition(Department of Education/Business Administration),Group discussion	17.09.2016(SATURDAY)
20.	1st CLASS TEST (Institution may decide $\pm$ week) - BBA & BCA	Third Week Of September 2016 Third Week Of September 2016
21.	QUIZ Competition(Department of Business Administration & Commerce)	21.09.2016(WEDNESDAY)
22.	Guest Lecture(Department of Business Administration & Commerce)	22.09.2016(THRUSDAY)
23.	Seminar(Department of Business Administration & Commerce)	23.09.2016(FRIDAY)
24.	Workshop on Self Defence	23.09.2016(FRIDAY)
25.	Lesson Planning: B. Ed Course(Old Students)/ Workshop(I year)	24.09.2016(SATURDAY)
26.	Periodic Evaluation and presentation of Project Reports (Department of Computer Science and Department of Business Administration & Commerce))	30.09.2016(FRIDAY)
27.	Workshop(I year BEd)	01.10.2016(SATURDAY)
28.	ECell Orientation	03.10.2016(MONDAY)
29.	Teaching Practice	03.10.2016(MONDAY)- 07.10.2016 (FRIDAY)
30.	Seminar(Department of Business Administration & Commerce)	05.10..2016(WEDNESDAY)
31.	Debate Competition	06.10.2016(THRUSDAY)
32.	Workshop(Department of Business Administration & Commerce)	07.10.2016(FRIDAY)
33.	Educational Trip(BEd/BCA/BBA)	07.10.2016(FRIDAY)-11.10.2016(TUESDAY)
34.	Lesson Planning: B. Ed Course(Old Students)/ Workshop(I year)	08.10.2016(SATURDAY)
35.	Teaching Practice	10.10.2016(MONDAY)-14.10.2016(FRIDAY)
36.	Workshop on Gender Sensitization	14.10.2016(FRIDAY)
37.	Inauguration for Centre for Women Development/Project Presentation Competition	15.10.2016(SATURDAY)
38.	Lesson Planning: B. Ed Course(Old Students)/ Workshop(I year)	15.10.2016(SATURDAY)
39.	Workshop(Department of Business Administration & Commerce)	19.10.2016(WEDNSDAY)
40.	Workshop / Seminar(Department of Education)	22.10.2016(SATURDAY)
41.	Guest Lecture(Department of Education)	25.10.2016(TUESDAY)
42.	Periodic Evaluation and presentation of Project Reports (Department of Computer Science and Department of Business Administration & Commerce))	28.10.2016(FRIDAY)
43.	Lesson Planning: B. Ed Course(Old Students)	29.10.2016(SATURDAY)

44. *	Practice Teaching: B. Ed Course(Old Students)	31.10.2016(MONDAY)-15.11.2016(TUESDAY)
45.	i. 2nd CLASS TEST(Institution may decide + week)-BBA & BCA ii. FDP's for a week	First Week Of September 2016 First Week Of September 2016
46.	Seminar(Department of Business Administration & Commerce)	03.11.2016(THRUSDAY)
47.	Lesson Planning: B. Ed Course(Old Students)	12.11.2016(SATURDAY)
48.	CLASS TEST-B.Ed. (Institution may decide + week)	02.11.2016(WEDNESDAY)- 12.11.2016(SATURDAY)
49.	Periodic Evaluation and presentation of Project Reports (Department of Computer Science and Department of Business Administration & Commerce))	30.11.2016(WEDNESDAY)

50.	For programmes with practical components
	
	    i. Commencement of Practical Examinations
	        VIVA: PRACTICAL I- B.Ed
	        VIVA: PRACTICAL II- B.Ed
	        PRACTICAL –BBA & BCA
	    ii. Commencement of Theory Examinations- B.Ed
	        Commencement of Theory Examinations- BBA & BCA
		
		21.11.2016(MONDAY)
		22.11.2016(TUESDAY)
		Last Week Of November 2016
		Last Week Of November 2016
		Second week of December 2016

51.	FDP's for a week	Third week of December
52.	Winter Break	26.12.2016(MONDAY) - 07.01.2017(SATURDAY)

The first day of the commencement may be utilized as Orientation Day for the new Students.
***In Department of Business Administration & Commerce ,there will be Placements for Final Year Students and Summer Internship programmes for Second Year Students as per the schedule given by Reputed Companies.**
****Special lectures will be conducted as per the requirement, if needed in Department of Computer Science and Department of Business Administration & Commerce.***

MAHARAJA SURAJMAL INSTITUTE

Academic Calendar for Academic Session: 2016-2017

S.No.	Event	Duration
		From - To
	EVEN SEMESTERS (SECOND, FOURTH, SIXTH SEMESTERS)	**21 weeks** of working duration including 15 weeks of teaching & class tests
1.	Imparting of Instructions and/or laboratory work (including class tests) - **15 weeks (73 days excluding 7 holidays*)**	w.e.f. 09.01.2017(MONDAY)
2.	Annual Sports Day	09.01.2017(MONDAY)- 10.01.2017(TUESDAY)
3.	Dr. Sarup Singh Memorial Debate 2017	10.01.2017(TUESDAY)

4.	National Youth Day	12.01.2017(THRUSDAY)
5.	Annual Cultural Fest	13.01.2017(FRIDAY)- 14.01.2017(SATURDAY)
6.	Coding and Project Competition (Department of Computer Science)	13.01.2017(FRIDAY)- 14.01.2017(SATURDAY)
7.	Workshop(Department of Business Administration & Commerce)	21.01.2017(SATURDAY)
8.	Practice Teaching & Theory-II Semester(Department of Education)	30.01.2017(MONDAY)-10.02.2017(FRIDAY)
9.	Workshop(Department of Computer Science)	23.01.2017(MONDAY)
10.	Essay Writing Competition	04.02.2017(SATURDAY)
11.	FDP's for a week	Second week of February 2017
12.	Special Lecture(Department of Education)	22.02.2017(WEDNESDAY)
13.	Workshop(Department of Computer Science)	03.03.2017(FRIDAY)
14.	Special Lecture (Department of Education)	04.03.2017(SATURDAY)
15.	Seminar(Department of Computer Science)	04.03.2017(SATURDAY)
16.	International Women Day celebration	08.03.2017(WEDNESDAY)
17.	Seminar(Department of Computer Science)	15.03.2017(WEDNESDAY)
18.	Workshop(Department of Business Administration & Commerce)	16.03.2017(THRUSDAY)
19.	Workshop(Department of Computer Science)	22.03.2017(WEDNESDAY)
20.	Special Lecture(Department of Education)	24.03.2016(FRIDAY)
21.	Industrial visit (Department of Business Administration & Commerce)	29.03.2016(WEDNESDAY)
22.	Industrial Visit (Department of Business Administration & Commerce)	01.04.2017(SATURDAY)
23.	Workshop(Department of Computer Science)	01.04.2017(SATURDAY)
24.	Internal Theory Exam(Department of Education)	First week of April 2017 [03.04.2017(MONDAY)-11.04.2017(TUESDAY)]
25.	2nd CLASS TEST(Institution may decide ± week) - BBA & BCA	Second week of April 2017

26.	For programmes with practical components
	
	   i. Commencement of Practical Examinations
	      EXTERNAL PRACTICAL B.Ed
	      PRACTICAL –BBA & BCA
	   ii. Commencement of Theory Examinations- B.Ed
	      Commencement of Theory Examinations- BBA & BCA
		18.04.2017(TUESDAY) –02.05.2017(TUESDAY)
		Last week of April 2017
		w.e.f. 08.05.2017(MONDAY)
		Second week of May 2017

27.	Summer Vacation (**of Six Weeks**)	w.e.f. from first week of June 2017

In Department of Business Administration & Commerce ,there will be Placements for Final Year Students and Summer Internship programmes for Second Year Students as per the schedule given by Reputed Companies.
**Special lectures will be conducted as per the requirement, if needed in Department of Computer Science and Department of Business Administration & Commerce.*

Annexure ii
Maharaja Surajmal Institute
Feedback from Students / Alumni and Stakeholders

The college is committed to the highest standards of educational and other provision for its students and encourages students to provide the institute with thoughtful and constructive feedback. Formal evaluations, together with informal comments and consultation, are used to make improvements to our course and other provisions, and to provide encouragement to staff where appropriate. The institute also has a dedicated email to enable the students to reach the higher authorities for their concerns.

The student feedback was collected through a standardized form and procedure from our Alumni and current students. The students appreciated the teaching pedagogy like case studies, Group Discussions, Participative Approach in class teaching, Student mentorship programme and so on. The feedback was also taken from parents during Parent teachers meeting in which they have given their valuable suggestions for the institute.

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Our learning from student feedback is directed at providing:

A safe, professional and friendly learning environment

High quality teaching, assessment and management of learning

Regular and reliable feedback on student progress and achievements

Mechanism for students to pursue grievances and learning related issue as required

Major suggestions include

1. More industry interaction should be provided through industrial visits and guest lectures.

2. More co-curricular activities need to be organized.

3. The students must be encouraged to participate in external activities at other universities.

Research Project on "A study on Evaluation of Pre-integration Camps (PIC), Mainstreaming & Retention of CWSN in Primary/Upper Primary Schools in Uttar Pradesh" by Dr. Poonam Beniwal. Project report submitted in the month of November 2016.

Details on Research Publications

Peer Review Journals

International

1. Rajeshwari Malik, Sahiba Walia published research paper on topic **'Workforce Diversity Management: A Study of ITES Companies at Gurgaon',** published by "International Journal of Organisational Behaviour and Management Perspectives (A Refereed Quarterly Journal) (Impact Factor'15- 6.486)" Vol:5, Issue 3, July- September'2016, by Pezzottaite Journal ISSN No. 2279-0950 Page no. 2062- 2072.

2. Rawat, A., "Quality Perspective: Essential for Tertiary Education", International Multidisciplinary Research Journal, Vol.6, Issue: 9, Oct, 2016, pp 1-4.

3. Rawat, A., "A Study on the Experiences of Teacher Trainees of ETE during their School Experience Programme", IOSR Journal of Research & Method in Education, Vol. 6, Issue:5 (IV), pp 9-12.

4. Rawat, A., "A Study of the Locus of Control of B.Ed. teacher trainees with respect to their gender" published in New Frontiers of Education, Delhi, Vol.4(9), No.3, ISSN-0972-1231, Page No. 95-106 (International Refreed Journal).

5. Rawat, A., "The significance of family-educator partnership's for the in service teachers", in Edujourn, International Journal of education, ISSN:2319-2321, Vol.5 no. 2 Sept.2016, page 8-12.

6. Rawat, A., "Assessing the needs of the learners through Maslow's model of self-actualisation", published in the International Jounal of Humanities & Social Science, Vol 4(10), Page no. 132-135, Oct, 2016, ISSN No. 2321-9203.

7. Rawat, A., "An Inter-country conceptual comparison of Teaching Quality Indicators" published in Research & Reviews:Journal of educational studies, Vol 2(4), Dec, 2016.

8. Rawat, A., "A study of the relationship between emotional Intelligence and self-actualisation of B.Ed. Teacher trainees" published in Paripex-The International Journal of research, Vol 6(2), Feb, 2017, ISSN No. 2250-1991.

9. Rawat, A., "Transformation in teacher Education in India with respect to policy perspective" published in International Journal of Research, Vol. 9(4), April, 2017, ISSN No. 0975-833X.

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11. Gill, R.,"A Study about benefits of parent's involvement in Education in Various Aspects" in Indian Journal of social Concerns ISSN-2231-5887, Vol.6, Issue-20, May-Dec 2016, Page No. 339-344.

12. Gill, R.,"Hindi Bhashsa ke Mahatav par uthta prashan" in yugashilpi(Manviki evam samaj Vigyan par kendrit antarraashtriya shodh patrika) Vol-11, Issue-23, Sep,2016-March 2017, ISSN-0975-4644, Page No. 394-397.

13. Nandini, D., "A Study about benefits of parent's involvement in Education in Various Aspects" in Indian Journal of social Concerns ISSN-2231-5837, Vol.6, Issue-20, May-Dec 2016, Page No. 339-344.

14. Davar, M., "A study of environmental awareness of Government school students in Delhi" published in Awadh Internal Journal of Information Technology and Education, Vol.5, Issue 2, ISSN No. 2277-8985, Sept 2016.

15. Singh, M., "Transformation in Teacher Education in India with respect to Policy Perspectives" published in International Journal of current research, Vol 9, Issue-4, April-2017, ISSN No. 0975-833X.

16. Singh, M., "The Usefulness of Edublog as a tool to enhance the teaching learning process by student teachers" published in International Journal of Research Granthaalayah, a knowledge repository, ISSN No- 2350-0530(o), ISSN-2394-3629(P), 2016, Nov. Vol.-4.

17. Gupta R.,Mehrotra D., Tyagi R.K. "Adaptive searchless Fractal Image Compression In Dct Domain" Imaging Science Journal, Vol 64 Issue 7 2016 ISSN 1368-2199 PP 374-380.

18. Garg P., Gupta R., Tyagi R.K., Adaptive fractal image compression based on adaptive thresholding in DCT domain, Advances in Intelligent Systems and computing, pp.31-40.

19. Verma D., Tyagi R.K., A new era of computing: Cloud computing, Int. research journal of computers and electronics engineering, Vol.3, issue 1.

20. Verma D. , Kumar A., Tyagi R.K., Challenges in Big data analytics: a review, pp. 134-139.

21. Sahu S., Agarwal R., Tyagi R.K., "AGNT7 for an Intelligent Software Agent", Indian Journal of Science and Technology, Vol 9(40), DOI: 10.17485/ijst/2016/v9i40/89126, October 2016, Scopus indexed.

22. Sahu S., Agarwal R., Tyagi R.K Sahu, Dr. Rashi Agarwal, Dr. Rajesh Kumar Tyagi, "A Novel OLDA Evolving Agent Architecture" published in Journal of Information and Optimization Sciences (JIOS) special issue on : Smart Computing and Optimization Indexed In: ESCI, IET INSPEC, Taylor & Francis, Web of Science, ESCI, Thomson Reuters

23. Sharma A., Sahu S., Tyagi R.K., "Group Oriented Traffic Coordination and its Effectiveness" International Journal of Computer Applications (0975 – 8887) Volume 152 –No.4, October 2016.

24. Pabreja K., Datta R.K., Clustering technique for Interpretation of Cloudburst over Uttarakhand, Mausam, Journal of Meteorology, Hydrology and Geophysics, MAUSAM is indexed and abstracted by Thomson Reuters, U.S.A, Science Citation Index Expanded (SCIE) (also known as SciSearch®). Rating score 6.14 by National Academy of Agricultural Sciences, Journal ISSN: 0252-9416, July 2016, Vol. 67, No.3, pp.669-676.

25. Pabreja K., Comparison of Different Classification Techniques for Educational Data, International Journal of Information Systems in the Service Sector, ISSN: 1935-5688|EISSN: 1935-5696, 2017, Volume 9: Issue 1, pp. 54-67.

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27. Pabreja K., Bhasin A., "Blood donation as community welfare – An investigation of social norms", International journal of applied research, Pages: 550-553, Volume: 3, Issue 3, Part I

28. Pabreja K., Bhasin A., "Blood Mate – An Android Application to Illustrate the Perspective of Community on Blood Donation" IITM journal of Information Technology, Vol.3 (Jan.-Dec. 2017), pp. 22-26, ISSN No. 2395-5457.

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31. Narwal N., "Web Informative Content Identification and Filtering using Machine Learning Technique", International Journal of Data Analysis Techniques and Strategies (IJDATS) Inderscience, 2016 Vol 8, No.4, 332-347, 2016.

32. Singh P., "mHealth: Meaning, Purpose and Outcomes" in International Journal of Computer Science and Information Technologies (IJCSIT), Vol 7[Issue 5], ISSN No 0975-9646, Sept – Oct 2016, pp: 2216 - 2221.

33. Menal Dahiya, "Challenges of E-commerce in India", International Journal of Computer Science and Mobile Computing (ISSN: 2320-088X), Vol.6, Issue.5, pp. 18-21, May 2017.

34. Menal Dahiya, "Routing Algorithms for Mobile Ad-Hoc Network", International Journal of Computational and Applied Mathematics (ISSN: 1819-4966), Vol.12, Issue.2, pp. 335-342, 2017.

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36. Menal Dahiya, "A Relative Study of Heterogeneous Wireless Protocols", Advances in Computational Sciences and Technology (ISNN: 0973-6107), Vol.10, Issue-2, pp. 159-164, 2017.

37. Menal Dahiya and Dr Sumeet Gill, "Protecting MAC Address Spoofing in IEEE 802.11 Using MATLAB", International Journal of Advanced Research in Computer Science (ISSN: 0976-5697), Vol.8, Issue-3, pp. 306-308, March-April 2017.

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39. Menal and Dr Sumeet Gill, "Detection of Rogue Access Point in WLAN Using Hopfield Neural Network", International Journal of Electrical and Computer Engineering (ISSN: 2088-8708), Vol.7, Issue-2, pp. 1060-1070, April 2017.

40. Menal Dahiya, "A Short Range Wireless Network: Bluetooth", International Journal of Advanced Research in Computer Science (ISSN: 0976-5697), Vol.8, Issue-3, pp. 37-41, March-April 2017.

41. Menal, "Evolution of Wireless LAN in Wireless Networks", International Journal on Computer Science and Engineering (ISSN: 2229-5631), Vol.9, Issue-3, pp. 109-113, March 2017.

42. Menal Dahiya, "Wi-Fi Standards for Next Generation Communication", International Journal of Engineering Science and Technology (ISSN: 0975-5462), Vol.9, Issue-3, pp. 177-182, March 2017.

43. Menal Dahiya, "Password Predictability Using Neural Networks", International Journal of Advanced Research in Computer Science (ISSN: 0976-5697), Vol.8, Issue-1, pp. 248-250, Jan-Feb 2017.

44. Menal Dahiya, "Applying Intrusion Detection Technique for Intercepting Rogue Access Point in Wireless Communication", International Journal for Research in Emerging Science and Technology (ISSN: 2349-7610), Vol.3, Issue-10, pp. 17-20, October 2016.

45. Menal Dahiya, "Implementation of Neural Network Techniques in Wireless Communication for Authentication", International Journal of Research in Computer and Communication Technology (ISSN: 2320-5156), Vol.5, Issue-10, pp. 512-515, October 2016.

46. Menal Dahiya, "Password Authentication in Wireless Networking Using Neural Network Techniques", International Journal of Computer Sciences and Engineering (ISSN: 2347-2693), Vol.4, Issue-9, pp. 119-122, September 2016.

47. Menal and Dr Sumeet Gill, "Performance Evaluation of Feed Forward Neural Network for Wired Equivalent Privacy / Wi-Fi Protected Access Protocols", Indian Journal of Science and Technology (0974-5645), Vol.9, Issue-31, pp. 1-14, August 2016.

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49. Dr. Alka Mittal; An Analytical Study Of Present Position Of Bitcoins International Journal of research Granthaalayah- [Mittal *, Vol.5 (Iss.1): January, 2017] ICV (Index Copernicus Value) 2015: 71.21 IF: 4.321 (CosmosImpactFactor), 2.532 (I2OR) InfoBase Index IBI Factor 3.8 ISSN- 2350-0530(O), ISSN- 2394-3629(P)

50. Dr. Alka Mittal Inflation Targeting In India: Current Scenario; International Journal Of Recent Advances In Multidisciplinary Research Vol. 03, Issue 10, Pp.1889-1895, October, 2016 Impact Factor: 3.95; ISSN :2350-0743

51. Dr. Preeti Malik and Dr. Alka Mittal Agricultural Growth Leads To The National Growth International Journal of Current Research Vol. 8, Issue, 09, pp.38233-38240,September, 2016; Impact Factor: 6.226 ISSN: 0975-833X.

52. Dr. Anita Sharma "GST- A New Beginning in Indian Financial System" International Journal of Advanced Research in Management and Social Sciences, Vol. 5 | Issue11, November 2016ISSN: 2278-6236, PP 35-42, Impact Factor: 6.284

53. Ms. Sumita Kukreja & Dr. Anupama Sharma PRADHAN MANTRI JAN DHAN YOJNA:A FINANCIAL INCLUSION STEP, in GE-International Journal of Management Research,Vol. 5, Issue 4, April 2017, Impact Factor- 5.779 ISSN(O): 2321-1709, ISSN(P): 2394-4226.

54. Parashar. Suhasini, "Price Leadership , Comparative Cost and Advantage in the Theory of International Trade", International Journal of Transformation in Management, Volume-7, Issue-1, e-ISSN: 2231-6868, E-ISSN:2454-4681, Jan.March 2017.

55. Parashar. Suhasini, "Management of Non Performing Assets in Bank :Boom and Boon or Bane", International Journal of Recent Trends in Management, Volume-4, Issue-13, e-ISSN: 2348-9413,,online ISSN:2348-9405 (print) Jan-March 2017.

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57. Chaudhary. Supriya, "Industrial democracy: Workers participation in management" published in International Journal of Advanced Scientific Research, Volume 1; Issue 8; November 2016; Page No. 01-05, ISSN: 2456-0421(Impact Factor: RJIF 5.32).

58. Chaudhary. Supriya, "Theoretical perspective of compensation management in organizations" published in International Journal of Multidisciplinary Research and Development, Volume 3, Issue 10, October 2016, pg. 77-80, ISSN No: 2349-4182 (Impact Factor: 5.72).

59. Chaudhary. Supriya, "A theoretical framework on flexible work schedules" published in International Journal of Academic Research and Development, Volume 1, Issue 10, October 2016, pg. 08-14, ISSN No: 2455-4197 (Impact Factor: 5.22).

60. Shokeen.Seema, Singh Pooja and Singh Harish; DEA Model: A key technology for the future; International Journal of Engineering and Science Invention(IJESI); Volume 5, Issue 11, November 2016, pp 45-51.

61. Shokeen.Seema, Singh Pooja and Singh Harish; Life Insurance Products of India; International Journal of Business and Management Invention (IJBMI); Volume 5, Issue 12, December 2016, pp 78-83.

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65. Shokeen.Seema, "Trend in the Priority Sector Advances of Public Sector Banks and SARFASI Act 2002", AIRO-International Research Journal: Volume 7, ISSN:2320-3714.

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70. Mittal, Alka, Global Crisis and the Demand for Gold in Indian Economy: An Analytical Perspective International Journal of Scientific Reseach and Management (IJSRM), volume 4, Issue 10, Pages 4636-4656, 2016. Website- www.ijsrm.in ISSN (e): 2321-3418.

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National

1. Rawat, A., "Gamification in the Pedagogy of Commerce", in Shiksha Shodh Manthan, ISSN: 2395-728X, Vol 3, no. 1, April, 2017, Page 8-12.
2. Davar, M, " Increasing Effectiveness of B.ED. Programme in Changing Scenario", GNCE Journal of Education, Vol. 1/NO. 1/Jan-Dec 2016, pp 1-4.
3. Rana, V, and Poonam, "Development of Moral Reasoning among Adolescents in relation to their Intelligence and Extroversion", Journal of Community Guidance and Research, Vol. 33, No. 3, ISSN 0970-1346, November 2016, pp 564-561.
4. Dr. Anupama Sharma Impact of Socio-Economic factors on occupational mobility of working women (in Hindi) Radha Kamal Chintan Parampara,titled,vol.18,issue-2,ISSN 0974-0074,Pg no.63-71.
5. Kharbanda, Ekta (2017), "International Trade Theory: Modern theories of Trade-I" epg-Pathshala, UGC
6. Kharbanda, Ekta (2017), "International Trade Theory: Modern theories of Trade-II" epg-Pathshala, UGC.

E-Journals

International

1. Ravinder Singh, Description of a new scheme for generation & recovery of strong passwords (Pass-Gen), published in online journal: www.IJIRMF.com, ISSN-2455-0620. Page no: 141-145 , vol:3|issue:2| Published in: Feb-2017

National

1. Narwal N., "News Web content Filtering using Machine learning Technique", MSI Online Journal, Vol 1, 2017.

Conference proceedings

International

1. Rajeshwari Dahiya Malik, Contributed a case on **'Harmful Effects of Poor Performance Appraisal System- MKIPS'** published in an edited book by Indian Institute of Management Raipur, Raipur in collaboration with ET Cases (The Times of India) ISBN: 978-81-931001-5-8, February 2017, Page no. 101-112.

2. Pabreja K., "Anticipation of Gross Domestic Product using World Development Indicators", "CSI - 50th Golden Jubilee Annual Convention", held during 2nd - 5th December, 2015 and publication in the Proceedings of the convention, to be published by Springer under AISC Series.

3. Anand N., "Visualization and Tracking of Client Data, Proceedings of the 11th INDIACom; INDIACom-2017, IEEE Conference ID: 40353 2017 4th International Conference on "Computing for Sustainable Global Development", 01st - 03rd March, 2017.

4. Narwal N., "A novel approach web page filtering for kids", 4th International Conference on "Computing for Sustainable Global Development", 01st - 03rd March, 2017, to be published in IEEEXplore.

5. Choudhary R.,Gaurav K., "Digital India Initiative by Educational Institute: A Need" at India International Science Festival (IISF) - Young Scientists' Conclave (YSC), Dec 8-11, 2016 under the Theme: Digital India (Information Technology) organized by VIBHA, Ministry of Science & Technology and Earth Sciences at CSIR Labs

6. Choudhary R., "Security in Mobile Cloud Computing using Fingerprint Authentication", in International Conference on Cyber Security (ICCS) 2016 held at Rajasthan Technical University, Kota on 13-14 th August 2016.

7. Singh P., "Big Data: An option or necessity" at 11th International Conference on "Global Business and Innovative Management: Challenges and issue", on 15th April 2017 at Tecnia Institute of Advanced Studies, New Delhi.

8. Harjindra Singh, "Fault Tolerance Interface: Error Detection and Recovery facilities in the system Software and Hardware Components" presented in the International Conference on Innovation &

Trends To Support Make in India organized by NC College of Engineering at Israna, on the topic (25th & 26th Mar 2017)

9. Bahuguna, A., "The Education we Want: Youth vision", published in Proceedings of the Two day International conference on "competency Building for Excellence, Innovation & Sustainability", Lingaya's Lalita Devi Journal of Professional Studies, a refreed journal, ISSN No. 2230-987X.

National

1. Singh P.,"Health Fast – Android App Development" in National Conference on "Digitization: Envisioning Technology and Accelarating Growth in Business Transformation", organized by Sri Guru Tegh Bahadur Institute of Management & Information Technology, New Delhi on 10th December 2016, ISBN No: 978-81-906342-6-7. Pp: 248-253

2. Singh P.,"A Comparative study of Traditional Education and E-education with special reference to India", NAAC sponsored National Seminar on Constructivism: A new paradigm in Teaching and Learning at Chhotu Ram College of Education, Rohtak, Haryana on 24th March 2017

3. Singh P.,"Challenges of Smart Teaching", NAAC sponsored National Seminar on Constructivism: A new paradigm in Teaching and Learning at Chhotu Ram College of Education, Rohtak, Haryana on 24th March 2017

4. Singh P.,"Constructivism and Inclusive Education", NAAC sponsored National Seminar on Constructivism: A new paradigm in Teaching and Learning at Chhotu Ram College of Education, Rohtak, Haryana on 24th March 2017

5. Dr. Anupama Sharma & Ms. Sumita Kukreja "Relevance of Digital Payments in Modern Developing India" has been accepted to be published in conference proceeding on National conference on Pardigm shift from Developing to Developed India through Digitalization by MSI.

6. Kharbanda, Ekta and Preeti Bedi (2017), "Demonetization: A Forefront of Digitalization in Rural Banking Sector", has been accepted to be published in conference proceeding on National conference on Pardigm shift from Developing to Developed India through Digitalization by MSI.

7. Ahlawat.J., Tushir, Monika and Ahlawat.Punam, "Customer Relationship Management", has been accepted to be published in conference proceeding on National conference on Pardigm shift from Developing to Developed India through Digitalization by MSI.

8. Deshwal, Shavita,"Convergence of Digital India and Startup India", has been accepted to be published in conference proceeding on National conference on Pardigm shift from Developing to Developed India through Digitalization by MSI.

9. Malik. Arti, ",A study on farmer's suicide in India", has been accepted to be published in conference proceeding on National conference on Pardigm shift from Developing to Developed India through Digitalization by MSI.

10. Parashar, Suhasini, "Developing to Developed India through Digitalization", has been accepted to be published in conference proceeding on National conference on Pardigm shift from Developing to Developed India through Digitalization by MSI.

No. of books published

With ISBN No

1) Narwal N.,Programming in visual basic, , Excellent Publishing house, ISBN: 978-93-86238-07- 8, 2016

2) Tripathi, V. and Panwar N., (2017) *"Investing in Stock markets",* ISBN 978-93-86394-19-4 Taxmann Publications. New Delhi.

Resource Person

1. Dr. Rajeshwari Malik was Resource Person / Session Chair for International Conference on Recent Trends in HR held on 26th May'2017 at Apeejay School of Management, Dwarka, New Delhi

2. Pabreja K., Acted as resource person for Faculty Development Programme on "Data analytics with R Programming" on 18th, 20th, 25th & 27th October 2016 at MERIT, A-9, Qutab Institutional area, USO Road, Shaheed Jeet Singh Marg, New Delhi-110067

3. Pabreja K., Acted as resource person and delivered a talk during one week Faculty Development Programme on "Research Methodology and Data Analysis", from 16-23 December 2016, organized by Maharaja Surajmal Institute.

4. Pabreja K., Acted as resource person for Faculty Development Programme on "Programming with R – Descriptive Statistics and Group manipulations" on 4th and 6th January 2017 at MERIT, A-9, Qutab Institutional area, USO Road, Shaheed Jeet Singh Marg, New Delhi-110067

5. Dr. Amit Choudhary, Acted as resource person and delivered a talk on "Success Tips for Placement Opportunities" at Government P. G. College, Sector-1, Panchkula, Haryana on 31st Jan 2017. This lecture is being organized by the Placement Cell of that college.

6. Narwal N., Acted as resource person and delivered a talk on "Web Mining", during one week Faculty Development Programme on "Research Methodology and Data Analysis", from 16-23 December 2016, organized by Maharaja Surajmal Institute.

7. Dr. Rajeshwari Malik acted as Resource Person for Faculty Development Program on ' Research Methodology' organized by Maharaja Surajmal Institute from 16th Dec'2016- 23rd Dec'2016

8. Dr. Parul Deshwal acted as Resource Person for Faculty Development Program on ' Research Methodology' organized by Maharaja Surajmal Institute from 16th Dec'2016- 23rd Dec'2016

9. Dr. Seema Shokeen acted as Resource Person for Faculty Development Program on ' Research Methodology' organized by Maharaja Surajmal Institute from 16th Dec'2016- 23rd Dec'2016

10. Dr. Shavita Deshwal acted as Resource Person for Faculty Development Program on ' Research Methodology' organized by Maharaja Surajmal Institute from 16th Dec'2016- 23rd Dec'2016

11. Dr. Anviti Rawat acted as a Resource person on "Innovative Teaching" in a workshop conducted by Deen Dayal Public School on Sept 29, 2016.
12. Dr. Arti Bahuguna acted as a Resource person on "Communication Skills" in a workshop conducted by Deen Dayal Public School on Sept 29, 2016.
13. Dr. Promila Dabas acted as a Resource person on "Quality Education" in a workshop conducted by Deen Dayal Public School on Sept 29, 2016.
14. Dr. Vanita Anand acted as a Resource person for two lectures for Swayam Prabha-a DTH channel of MHRD recorded at IGNOU, Maidan Garhi on Sept 12, 2016.
15. Dr. Vanita Anand acted as a Resource Person in PBL workshop in Jamia Millia Islamia on Feb 2-4, 2017.
16. Dr. Poonam Beniwal acted as resource person in extended contact programme of PGDSLM at IGNOU, Noida on May 12, 2017.
17. Neeti Panwar Served as Expert Faculty in PRE-NET Winter School organized by Department of Commerce, Delhi School of Economics, University of Delhi from 17th Dec 2016 to 8TH January 2017 in following subjects:
    1. International Business
    2. Banking and Finance

Major Activities during the year

RECORD OF ACTIVITIES CONDUCTED BY MSI FROM JUNE 2016 TO TILL DATE

ACTIVITIES		COUNT
FACULTY DEVELOPMENT PROGRAMS	-	**3**
STAFF DEVELOPMENT PROGRAM	-	**1**
WORKSHOP	-	**19**
SEMINARS	-	**9**
LECTURES	-	**7**
OTHER ACTIVITIES	-	**34**

*CONFERENCE-It will held in the month of July 2017

FACULTY DEVELOPMENT PROGRAMS

S. No.	FDP	Date
1.	**Professional Development of Teacher Educators**	**6th August, 2016**
2.	**Research Methodology and Data Analysis**	**16th December – 23rd December, 2016**
3.	**Contemporary Issues and Challenges in Management, Education, and Information Technology"**	**6th February - 11th February,2017**

SKILL DEVELOPMENT PROGRAM

S. No.	SDP	Date
1	**LINUX Environment**	**27th June- 2nd July, 2016**

WORKSHOPS

S. No.	WORKSHOPS	Date
1.	**Financial Planning**	**3rd September,2016**
2.	**Security Portfolio and Investment Management**	**06th September, 2016**
3.	**Design Your Career**	**9-th - 10th September, 2016**
4.	**A Significant event or experience in life**	**17th September,2016**
5.	**Learning to observe and Listen**	**24th September,2016**
6.	**Mindfulness in the Classroom**	**1st October, 2016**
7.	**Financial Planning**	**07th October, 2016**
8.	**Viewing and analyzing Film**	**15th October,2016**
9.	**Skill Development**	**17th October, 2016**
10.	**How to do well in Group Discussions?**	**19th October, 2016**
11.	**Celebration of cultural and iconic figure**	**22nd October, 2016**
12.	**CTET WORKSHOP**	**11th January, 2017**
13.	**Strategy for Success and Happiness: Deconditioned Self?**	**21st January, 2017**

14.	Youth Empowerment And Stress Management	23rd January, 2017
15.	Expectation of school from the perspective of teacher"	21st February,2017
16.	Workshop on Networking by	3rd March, 2017
17.	Workshop on Financial Literacy And Awareness Among Youth	16th, March, 2017
18.	Workshop on "Moonshot Thinking"by Suneel Keshwani	22nd March,2017
19.	Workshop on "Android Technology"by Head Start Technology	1st April,2017

SEMINARS

S. No.	Seminars	Date
1.	Significance of SEBI and Indian Financial Institutions	24th August, 2016
2.	Job opportunities in India and abroad	17th September, 2016
3.	Foreign Trade Policy of India and How to start an Export Business	23rd September, 2016.
4.	Investment Education and Awareness	5th October, 2016
5.	Glimpses Of Childhood In India	22nd October, 2016
6.	Strategic Changes and Transformation in Corporate Sector	03rd November, 2016
7.	Swami Vivekananda 153rd Birth Anniversary	12thJanuary, 2017
8.	Alumni Interaction and Guidance Seminar	4th March,2017
9.	Scope of BCA	15th March,2017

SPECIAL LECTURES

S. No.	SPECIAL LECTURES	Date
1.	.Net Framework	09th September, 2016
2.	Reasoning and Vedic Maths	22nd September, 2016
3.	Inter relation of music and Education	25th October,2016
4.	Significance of Values in 21st century	22nd February,2017
5.	NGO: Juvenile care	4th March,2017
6.	Permutation and Combination	21st March, 2017

| 7. | Role of banking after Demonetization | 25th March, 2017 |

7.	Role of banking after Demonetization	25th March, 2017

ACTIVITIES

S. No.	ACTIVITIES	Date
1.	**Orientation Programme MSI**	1st August, 2016
2.	**Independence Day Celebration**	13th August, 2016
3.	**Talent Hunt**	13th August, 2016
4.	**EBizz Quiz**	17th August, 2016
5.	**Plantation And Environmental Awareness**	17th August, 2016
6.	**Teachers Day Celebration**	5th September,2016
7.	**Hindi Diwas Celebration**	14th September,2016
8.	**Poster Making Competition**	17th September,2016
9.	**Poster Making Competition on "Clean India"**	17th September,2016
10.	**Group Discussion**	17th September,2016
11.	**Quiz Competition**	21st September,2016
12.	**Quiz Competition**	23rd September,2016
13.	**Workshop on Self Defence**	23rd Spetember,2016
14.	**Mock Fire Drill**	28th September,2016
15.	**Visit to Orphanage Home**	1st October,2016
16.	Orientation 2016 E-Cell	3rd October, 2016
17.	**Debate Competition titled "What Impact Social Media and Social Networking Sites have on Society"**	6th October, 2016

18.	Trip to Kullu Manali	7th-12th October , 2016
19.	Trip to Kullu Manali of B.Ed	7th-11th October , 2016
20.	Workshop on "Gender Sensitization"	14th October,2016
21.	Inauguration of Centre for Women development	15th October, 2016
22.	MSI Project Presentation Competition	15th October, 2016
23.	Annual Sports Day	9th -10th January,2017
24.	Dr. Sarup Singh Memorial Debate 2017	10th January, 2017
25.	National Youth Day	12th January, 2017
26.	Annual Cultural Fest	13th-14thJanuary, 2017
27.	Ultimate Coding Championship	13th January, 2017
28.	PROJECT MANIA	14th January, 2017
29.	Essay Writing Competition on the Topic" Values are Taught or Caught"	4th February, 2017
30.	International Women Day celebration	8th March ,2017
31.	Industrial visit to SEBI	29th March, 2017
32.	Alumni Interaction for BCA Students	30th March,2017
33.	Achiever's Appreciation Ceremony	30th March,2017
34.	Industrial Visit to Yalkut Danone India Pvt. Ltd.	1st April, 2017