

MSI: LIST OF DOCUMENTS REQUIRED DURING MANAGEMENT QUOTA COUNSELLING
(For Law, BBA, BCA, B.COM(H) & B.Ed.) AY 2026-2027

Candidate shall bring the following documents for verification:

- i. Undertaking from the candidate counter signed by the parents that “Candidate seeking admission under the Management Quota for BALLB/BBA-LLB, BBA, BCA, B.COM(H) & B.ED Programme has not taken admission in any other Institute affiliated to GGS Indraprastha University in these programmes in AY 2026-2027. (Attached as Annexure – B)
- ii. Original Admission Verification Form (Appendix 5 of GGSIPU Brochure 2026-27) and one photocopy self attested.
- iii. Candidate Profile/Confirmation Page (Personal Details) of GGSIPU submitted at the time of form filling (02 Photocopies).
- iv. Original Admit Card of CET/CAT/CMAT/CUET/CLAT along with one Photocopy (If Original Admit Card is lost, obtain FIR)
- v. CET/CAT/CMAT/CUET Rank proof (02 photocopies)
- vi. 10th class marksheet (02 photocopies self attested and original for verification)
- vii. 12th class marksheet and Passing/Provisional Certificate(02 photocopies self attested and original for verification)
- viii. Original Character Certificate and one photocopy self-attested (with date issued by HOD/Principal of School / College) or by the Gazetted Officer (not older than 6 months)
- ix. Original Medical Certificate and one photocopy self-attested (Appendix 4 of GGSIPU Brochure 2026-27 signed by MBBS Doctor.
- x. Original Anti-Ragging Undertaking and one photocopy of each Appendix 6 & 7 of GGSIPU Brochure 2026-27.
- xi. Original Notarized Gap Year affidavit and one photocopy (in case Gap after passing of qualifying exam in 2025 or earlier) notarized on Rs. 10 /- Stamp Paper)
- xii. Original SC/ST/Defence/PH category certificate for verification along with self-attested photocopies and also bring online document verification certificate issued by GGSIP University for SC/ST/Defence/PH category candidates.
- xiii. 04 – passport size photo of student and one passport size photo of parents (Father & Mother)
- xiv. Carry two set of photocopies of all documents (self-attested)

NOTE: ORIGINAL DOCUMENTS ARE MANDATORY FOR ATTENDING COUNSELLING AND GETTING ADMISSION. WITHOUT ORIGINAL DOCUMENT CANDIDATURE WILL NOT BE CONSIDERED FOR ADMISSION UNDER MANAGEMENT QUOTA

If the candidate is allotted a seat in the counseling (offline mode) to be held on 7.8.2026 & 9.8.2026 under Management Quota to **BA-LLB/BBA-LLB, BBA, BCA, B.COM(H) & B.ED programme at Maharaja Surajmal Institute, C-4 Janak Puri, New Delhi 58**, the below mentioned fee to be paid either by:

a. Demand Draft in favour of “MAHARAJA SURAJMAL INSTITUTE” payable at New Delhi or Online mode (ensure adequate payment limit of online option of credit/debit card, Netbanking, UPI in case of online mode)

Fee Amount is as under:

Programme	Annual Fees
BALLB/BBALLB	1,38,100/-
BBA	1,34,140/-
BCA	1,31,940/-
B.COM(H)	1,25,450/-
B.ED	1,30,840/-

Note: Admission will only be confirmed after depositing the full fees on the spot.
All admissions will be provisional subject to the approval of GGSIP University

Director, MSI