

## **IQAC Minutes of the meeting**

**4<sup>th</sup> May, 2022**

An IQAC meeting was held on 4.5.22 at 12:00 noon in Lab No. 8.

### **Agenda of the meeting:**

- 1) Revisiting the vision and mission statement of MSI as new Programmes are being introduced from the Academic Session 2022-23.
- 2) Assuring internal quality policy to be aligned with GGSIP University policy.
- 3) To review the SSR progress.
- 4) To review the progress of AQAR 2021-22.
- 5) To discuss about IIQA.
- 6) Any other matter arising from the discussion.

### **Minutes of the meeting:**

- 1 Head of the Departments have been asked to revisit the vision and mission statement of MSI keeping in mind the new programs that are being introduced from the Academic Session 2022-23 and submit the proposal to Director, MSI latest by 15<sup>th</sup> May, 2022.
2. It was discussed that the internal quality policy of Maharaja Surajmal Institute must be aligned with the quality policy of Guru Gobind Singh Indraprastha University, Dwarka. The Head of the Departments were asked to look into the matter and submit the proposal to Director, MSI latest by 15<sup>th</sup> May, 2022.
3. It was informed to all the criteria in-charges of SSR that the Institute will soon be proceeding for SSR uploading on the portal and therefore the SSR in-charges were requested to ensure incorporation of all the suggestions as discussed in various review meetings at different point of time and accordingly ensure completion of SSR report latest by 15th of May, 2022.
4. The SSR in-charges were informed to ensure that the data collected and compiled for SSR 2017-22 by them must be accurate and verified by the concerned Head of the Departments.
5. AQAR in-charges for the year 2021-22 were asked to compile the data to ensure timely completion and to submit the detailed report of progress of the status of AQAR completion latest by 15th May 2022 to the NAAC Convener and Co-convener.


6. It was informed that the Institute is allowed to submit IIQA on NAAC portal and that on the acceptance of IIQA the Institute will be allowed to upload the data of SSR within the specified time limit.

7. Green audit has been initiated by the Institute and is scheduled on 5th of May 2022.

8. The NAAC peer team report on Institutional Assessment and Re-accreditation was also discussed to review the incorporation of recommendations for quality enhancement of the Institution. The HODs were asked to organize activities accordingly.

9. Dr. Arti Bahuguna was informed to update the status of Language Lab to Director, MSI latest by 15<sup>th</sup> May, 2022.

  
Dr. Monika Tushir (NAAC-Convener)

  
Prof. Rachita Rana  
Director, MSI