

Minutes of the IQAC meeting

Dated: 15.9.21


Meeting of IQAC committee members was held on 15.9.21 at 2 o'clock in Computer lab number 208. Deputy Director MSI Prof Harish Singh, administrative officer Mr Narendra Rajat, IQAC committee members and SSR Committee convenors were present at the meeting.

Agenda of the meeting:

The IQAC meeting was held to review the progress of preparation of AQAR 20-21 and SSR (Cycle 3) and discuss initiatives for quality improvement.

Minutes of the meeting

1. The data collected (first draft) for each criteria for the year 2020-21 was presented by SSR convenors.
2. The problems faced in data collection in each criteria were discussed by SSR Committee convenors with Dr Monika Davar (Co-convenor NAAC committee)
3. New initiatives to be taken up by HODs for their respective departments in the August 21-July 22 session for quality improvement. These should focus on sports and yoga activities, organisation of workshops on intellectual property rights, seminars and extension lectures on values and ethics.
4. Social outreach activities to be organized by NSS and sports committee.
5. Cultural committee MSI to encourage students to participate in national and international level activities and maintain a record of the same.
6. It was suggested that one member from office to be added to the NAAC committee to help in the procurement of official data .
7. Initiative to be taken for Green Audit/Swachhata audit of the Institute.
8. Data collection for 20-21 to be completed in all respects as per NAAC format by SSR Committees as discussed.
9. Documentary proofs must be maintained for each aspect by the SSR committee convenors for all the data collected in both soft copy and hard copy.


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