

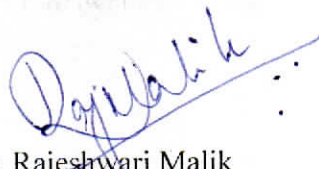
## MAHARAJA SURAJMAL INSTITUTE


IQAC Meeting on 26.06.2021 (Saturday)

### Minutes of the meeting

IQAC meeting was held on 26.06.2021, regarding AQAR 20-21, and initiation of NAAC third cycle. Dr. Rajeshwari Malik, NAAC Coordinator, conducted the meeting, and the following points were discussed.

1. Dr. Arti Bahuguna and Dr. Manju Dalal will prepare AQAR 20-21 and submit the first draft by 31<sup>st</sup> August'2021. The final copy need to be uploaded on NAAC website, by 30<sup>th</sup> September'2021.
2. Third cycle for NAAC was initiated with preparation of Self-Study Report (SSR)-2022-27.
3. Section-wise teams are formed to start working on the first draft of SSR, with one senior faculty as section coordinator and Supervisor.
4. HoDs of all departments must make sure that the relevant information of all activities, events and achievements are shared with the respective section coordinators as and when required.
5. Section supervisors must assign the sub-sections to the teams before 4<sup>th</sup> July'2021.
6. The first draft report must be presented on 22<sup>nd</sup> August'2021.
7. The meeting also discussed the steps that need to be taken for the adding new courses from the next academic session.

  
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