

**MAHARAJA SURAJMAL INSTITUTE
C-4, JANAK PURI, NEW DELHI-110058**

MSI/2022/10/140

Dated: 5th August, 2022

Subject: Intimation to B.Com (H) students (batch 2019-2022) to collect 6th semester Mark Sheets, Provisional Certificate and Consolidated Mark sheets.

This is to inform that B.Com (H) students (Batch 2019-22) who have secured full credits can collect the required 6th Semester Mark sheets, Provisional Certificates and Consolidated Mark sheets from Administration Department of MSI (Ground Floor) as per following schedule:

From 6th August, 2022 to 24th August, 2022 (except 3rd Saturday/ Holiday/Sunday)

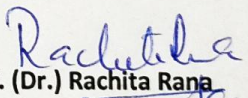
Between 10.00 am to 3.00 pm on any working day.

Note: The said documents will be given only after getting "No Dues" from Library and Book Bank of MSI. (No Dues Form attached & also available at Photocopy Shop Gate No.2 MSIT)

(Students are instructed to please bring their Identity proof i. e. ID-Card of MSI or any other photo ID proof).

Those enable to collect their degree are required to send their blood relative for collecting of Degree from Office with the following documents:-

1. Authorization Letter from student.
2. Identity proof of student as well as those collecting the certificates along with photocopy.


Prof. (Dr.) Rachita Rana
Director

Copy to:

-Students through Institute's Website.

-Copy to HOD/ Class Coordinators B.Com(H) (Both shift) for information of students through email or whatsapp group.