

**Internal Quality Assurance Cell (IQAC)
Minutes of the Meeting**

28.05.2025

An IQAC meeting was held on 27th May, 2025 at 11:20 A.M. in Director's office.

Agenda of the meeting:

- 1) To discuss the status of AQAR 24-25.
- 2) To discuss quality initiatives for the current session.
- 3) To finalize the Institutional Development Plan

The following points were discussed:

1. Institutional Development Plan (IDP):

The initiative to formulate an Institutional Development Plan was presented before the members for their feedback and approval. The plan aims to align institutional goals with long-term quality enhancement strategies.

2. Incorporation of Suggestions into IDP:

Prof. Shilpa Sindhu, Associate Professor, Department of Management, MSI, was entrusted with incorporating the suggestions provided by IQAC members and Director, MSI into the draft of the Institutional Development Plan and to submit the final signed copy (All HODs) to Director, MSI and IQAC by tomorrow.

3. Data Submission for NAAC Criteria:

All faculty members are requested to provide complete and updated data promptly as and when required for the preparation and documentation of various NAAC criteria.

4. Departmental H.O.D. Tenure Chart:

It was decided that each department will prepare a chart detailing the tenure of faculty members who have served as Head of Department (H.O.D.) since the inception of the department. This chart is to be submitted to the Director, MSI for record and reference.

5. Code of Conduct:

Faculty and students must adhere to the institution's code of conduct. Professionalism, respect, and appropriate behavior in all interpersonal interactions are to be maintained at all times.

6. Village Adoption Initiative under Unnat Bharat Abhiyan:

The ongoing quality initiative led by Dr. Neetu Anand regarding the adoption of five villages under the Unnat Bharat Abhiyan as one of the aspect of NAAC was discussed. The IQAC emphasized the need for greater faculty involvement from all departments to ensure successful implementation and outreach of this initiative.

The meeting ended with vote of thanks.

NAAC/IQAC Coordinators

Dr. Monika Tushir

Dr. Monika Davar


Prof. (Dr.) Harish Singh
Director, MSI

IQAC ATTENDANCE SHEET.

1.	Prof. Hanish Singh, Director M&I	HM
2.	Dr. Sanita Chaudhary, Deputy Dir.	Sanita
3.	Dr. Monika Tushir, NAAC Governor	Monika
4.	Dr. Monika Datar, NAAC Co-Governor	MDatar
5.	Dr. Neetu Anand	NAand
6.	Dr. Shilpa Sindhu	Shilpa
7.	Dr. Neetu Nair	NNair
8.	Dr. Anamika Rana	ARana
9.	Dr. Beena Devi	BeenaDevi
10.	Dr. Kumar Chandra	K.C.
11.	Dr. Sanita Chaudhary	Sanita
11.	Dr. Kiran Dahiya	KDahiya
12.	Dr. Rajeev Dahiya	R.Dahiya
13.	Dr. Sarita Rana	SRana



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