



MAHARAJA SURAJMAL INSTITUTE

C-4, Janak Puri, New Delhi-110058 Website: www.msijanakupuri.com

Affiliated to GGSIP University & NAAC 'A' grade accredited Rated as category 'A+' by SFRC & 'A' by JAC Govt. of NCT of Delhi Approved by BCI & AICTE and Recognized U/s 2(f) of UGC Act

UNDERTAKING FOR ATTENDANCE BY PARENT/GUARDIAN

I, Father/Mother (Name of Parent/Guardian): _____,

Parent/Guardian of Mr./Ms. (Name of Student): _____,

having CET/CUET/CLAT Rank: _____ CET/CUET/CLAT Roll No.: _____,

a student of the _____ (Programme Name), Batch: _____, at Maharaja Surajmal Institute, C-4, Janakpuri, New Delhi, do hereby solemnly affirm and undertake that:

1. My ward shall attend all classes regularly and punctually, and will maintain a minimum of 75% attendance in each semester as mandated by the Institute and the affiliating University.
2. I understand and accept that if my ward fails to meet the minimum attendance requirement, he/she shall be debarred from appearing in the End-Term Examination, and in such circumstances, I shall not raise any objection or complaint against the Institute or the University.

I fully understand the importance of regular attendance and assure my full cooperation in ensuring that my ward adheres to the academic and disciplinary guidelines of the Institute.

Signature of Parent/Guardian: _____

Name of the Parent/Guardian: _____

Date: _____

Contact Number: _____

Email ID: _____



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UNDERTAKING FOR ATTENDANCE BY STUDENT

I, Mr./Ms. _____, S/o or D/o Mr./Ms. _____,

CET/CUET/CLAT Rank: _____ and CET/CUET/CLAT Roll No.: _____,

a student of the _____ (Programme Name), Batch _____,

at Maharaja Surajmal Institute, C-4, Janakpuri, New Delhi, do hereby solemnly affirm and undertake that:

1. I shall attend all classes regularly and punctually and shall maintain a minimum of 75% attendance in each semester, as per the academic regulations of the Institute and University.
2. I understand that if my attendance falls short of the required 75%, I shall be debarred from appearing in the End-Term Examination, and I shall have no grievance or complaint against the Institute or the University in this regard.

I am fully aware of the importance of maintaining regular attendance and undertake to comply with all academic and disciplinary requirements.

I fully understand the importance of regular attendance and assure my full cooperation in ensuring that my ward adheres to the academic and disciplinary guidelines of the Institute.

Signature of the Student: _____

Name of the Student: _____

Date: _____

Contact Number: _____

Email ID: _____